

The Nicodemus Historical Society

R.R.#2 Box 139 Bogue, Kansas 67625

(913) 674-3311

EXAMPLE

MONTHLY ACCOUNTING STATEMENT

JANUARY 1999

Income (Total) \$_____

- Dues/Memb.
- Books/Video/Gift Items
- Donations
- Use Fees
- Tours/Present/Consult
- Misc.

Expenses (Total) \$_____

- Postage
- Printing/Copies/Faxes
- NW/Office Supplies
- Phone
- Gift Items/Prod. Cost
- Loan
- Photo Repro
- Misc.
- Tours/Present/Consult
- Administrative
- Ola House (Electric/Insur./etc.)
- Special Project_____

Treasurer

Date

Executive Director

Date