

May 25, 1943.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

According to the schedule of physical education classes for the summer, it will be necessary to have a woman attendant in the gymnasium. I suggest that Mrs. Wilson be on duty from 1:30 to 5 p.m. every afternoon.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

TRIPLICATE

DEPARTMENTAL ORDER

BUSINESS OFFICE,
THE UNIVERSITY OF KANSAS:

Date.....**May 6, 1943**.....

Order **Nº 2409**

Please order from the Department of Buildings and Grounds the articles or labor listed below, and charge to the.....**Maintenance**.....fund,

Department of.....**Physical Education**.....

Deliver to Room No. **107**..... Building **Robinson Gymnasium**.....

Date paid

Transfer
Check No.

(Please make in triplicate.
Send original and duplicate
to the Business Office.)

.....
Head of Department.

QUANTITY	SIZE	DESCRIPTION OF ARTICLES OR LABOR	QUOTATION	
10		Screens for S. W. rooms in Robinson Gym, 1st floor, entrance - room 107	\$	30.00
Total Cost,			\$	30.00

Est

JOB ESTIMATE

DEPARTMENT BUILDINGS AND GROUNDS UNIVERSITY OF KANSAS

Date.....May 4, 1943.....

Department.....Physical Education.....

Description of job.....

10 screens for S. W. rooms in Robinson's gym 1st floor.

Estimate 30.00

Job number.....

Cost:

Labor.....

Matl:..... \$.....

Date completed.....

Total estimated cost \$ 30.00.....

Tobe Gulley

Approved.....

March 12, 1943.

Mr. C. G. Bayles,
Superintendent,
Buildings & Grounds.

Dear Mr. Bayles:

Thank you for your letter of the 9th instant offering to square our "hay business".

I remember your saying that after basketball season was over we would get together and discuss the matter. It is very nice of you to charge off the account and I am extending my thanks to you. I feel this is a very fair settlement on your part.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

THE UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF BUILDINGS AND GROUNDS
C. G. BAYLES, SUPERINTENDENT

March 9, 1943

Dr. Forrest C. Allen
Robinson Gymnasium

Dear Dr. Allen:

We have not yet settled up last year's "hay business" pending the finishing off of the Basket Ball Season.

Our costs were as follows:

Labor on first cutting	\$60.05
" on second crop,	
cut and stacked	<u>no charge</u>
	\$60.05

We received 6 tons of hay, which, on the above basis, now costs us \$10.00 per ton. If you feel that this is a fair settlement, we will charge it to profit and loss and forget it; however, I would like to get the transaction completed on our records before the next crop grows.

Please, at your convenience, let me hear from you on this.

Cordially yours,

C. G. Bayles
Superintendent
Dept. of Bldgs. & Grounds

CGB;ne

July 23, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I have received your bill for the labor costs in connection with baling the hay, but before paying it I would like to talk with you some time at your convenience.

The price we gave you, \$6.50 per ton, was cheaper than you could get the hay anywhere else, and we are losing money on the deal. I am remembering the advertising that comes over the radio - "it makes you feel better faster". But on this deal we are losing money faster.

The baler charged us for 418 bales of 75 pounds each. This amounts to two tons more than we sold, and I am unable to understand why there should be that much shrinkage.

I'll be glad to talk with you at your convenience.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

INVOICE

THE UNIVERSITY OF KANSAS DEPARTMENT OF BUILDINGS AND GROUNDS

Lawrence, Kansas, July 20 1942

Physical Education

Your Order No. _____ Estimate _____

Our Job No. _____



19-1612

11-41—5M

DATE	ITEMS	AMOUNT
	Buildings & Grounds Labor cost for baling hay	60.05
	Less cost of 6 tons hay @ 6.50	<u>39.00</u>
	Amt. Due Buildings & Grounds	21.05

CEH
7/21/42

INVOICE

THE UNIVERSITY OF KANSAS DEPARTMENT OF BUILDINGS AND GROUNDS

Lawrence, Kansas, July 20 19 42

Physical Education

Your Order No. _____ Estimate _____

Our Job No. _____



19-1612

11-41—5M

DATE	ITEMS	AMOUNT
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	Less cost of 6 tons hay @ 6.50	<u>39.00</u>
	Amt. Due Buildings & Grounds	21.05

RUSH ORDER

Attai

Date _____

19-3010

3-42—25M



body 4 Tons
Shuck 2
Sehon 5.67

650

13.67

567

6

65

39.00

8835

13.00

3402

36.85

36855

88.85

July 16, 1942.

RECEIVED of A. D. Schick \$13.00

for two tons of hay @ \$6.50 per ton.

Director of Physical Education.

July 17, 1942.

Mr. Russell Sehon,
2210 Barker Ave.,
Lawrence, Kansas.

Dear Mr. Sehon:

Mr. Bayles reports that you have 5.67 tons of hay at \$6.50 per ton, making a total of \$36.85. Since we are to remit this to the University business office I would appreciate it if you would send me a check made out to the University of Kansas for \$36.85.

We are happy to let you have this, Mr. Sehon, and I think you got some good hay at a fair price. We would appreciate your early remittance.

Very truly yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

July 17, 1942.

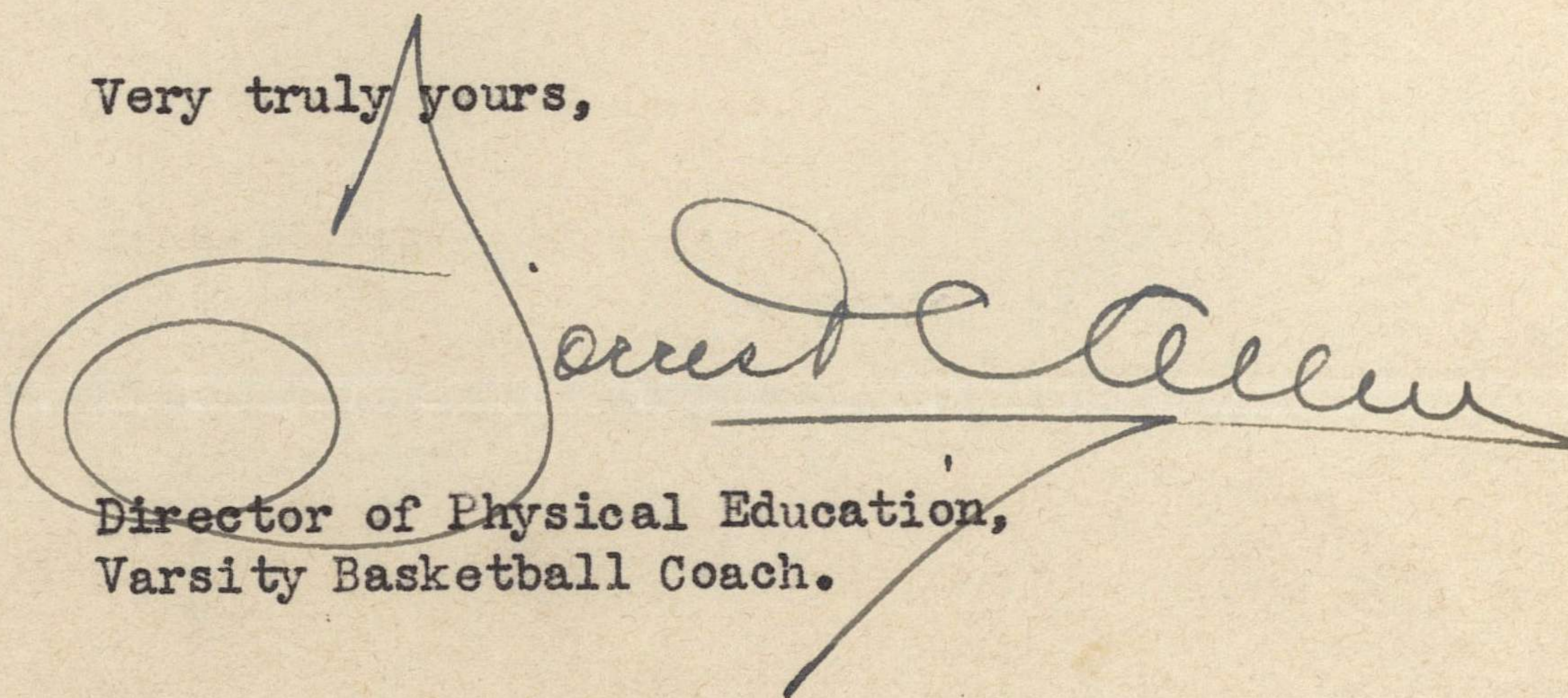
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Very truly yours,


Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

*Thanks a lot.
Sehon*

*check for \$36.85 dated
Aug. 11, 1942, received
and deposited at
Univ. Business Off. to
credit of Dept. of P.E.,
7/26/42
A.H.*

1. Ask for Itemized
statement of cost of
labor.

2. Shrinkage -
418 - 75 lb. bales =

Baled: 15.67 tons

Sold: 13.67 tons

2 tons lost!

13.00
36.85
39.19

or the Slow Count

~~89.04~~
~~21.05~~
~~110.09~~

21.05
39.19

44.60.24
60.

Funney
king champion of the world;
U.S.N.R., now in charge of
training and athletics.

of men
fraud.

red from the Heavyweight Championship.
Louis will start smoking, and promise
of cigarettes every day for six months,
ounds!

13.
36.85
49.85

120.24
49.85
70.39

ish enough to meet my terms. No boxer,
He knows that whenever nerves, muscles,
for a supreme effort, the tobacco-user

TRIPLICATE

DEPARTMENTAL ORDER

BUSINESS OFFICE,
THE UNIVERSITY OF KANSAS:

Date Feb. 18, 1943

Order **Nº 2407**

Please order from the Department of Buildings and Grounds the articles or labor listed below, and charge to the Maintenance fund,

Department of Physical Education

Deliver to Room No. 102 Building Robinson Gymnasium

Date paid

Transfer
Check No.

(Please make in triplicate.
Send original and duplicate
to the Business Office.)

Head of Department.

QUANTITY	SIZE	DESCRIPTION OF ARTICLES OR LABOR	QUOTATION
		<p>Repair ladder in women's gym.</p> <p>(Be sure the wood is finished smoothly so there will be no danger of splinters.)</p>	\$10.00
Total Cost,			\$10.00

November 30, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

The varsity dressing room in Hoch Auditorium is badly in need of paint. The floor, particularly, should be painted for hygienic purposes, and the walls and ceiling would be greatly improved in appearance by fresh paint. The room is small, so I do not think the cost will be great.

If this can be done soon I will greatly appreciate it. Our first home game, after the Varsity-Fresh game Tuesday night, will be on December 15th, with Creighton University.

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

December 4, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

The glass has been broken out at the top of the front door (west) of Robinson Gymnasium, and much cold air is admitted through this opening.

Your early attention to this emergency will be appreciated.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

TRIPLICATE

DEPARTMENTAL ORDER

BUSINESS OFFICE,
THE UNIVERSITY OF KANSAS:

Date.....**November 18, 1942**.....

Order **Nº 2404**

Please order from the Department of Buildings and Grounds the articles or labor listed below, and charge to the.....**Maintenance**..... fund,

Department of.....**Physical Education**.....

Deliver to Room No.....**105**..... Building.....**Robinson Gym**.....

Date paid

Transfer
Check No.

(Please make in triplicate.
Send original and duplicate
to the Business Office.)

.....
Head of Department.

QUANTITY	SIZE	DESCRIPTION OF ARTICLES OR LABOR	QUOTATION
		Cutting and putting in a sliding window in room 105, approximately 18" square, with lock	\$10.00
Total Cost,			\$10.00

Dept.

JOB ESTIMATE

DEPARTMENT BUILDINGS AND GROUNDS
UNIVERSITY OF KANSAS

Date November 18, 1942

Department Physical Education

Description of job Cutting and putting in a sliding window in Dr. Allen's Office

Cutting and putting in a sliding window
in Dr. Allen's Office, approx. 18" square.

Est. \$10.00

Job number.....

Cost:

Labor.....

Matl:..... \$.....

Date completed.....

Total estimated cost \$10.00.....

Tobe Gulley - Carpt. Foreman

Approved *[Signature]*

November 11, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

Small boys are overrunning the gymnasium at night, and are causing a great nuisance here. I wonder if you would check with the officers on the campus to see if something cannot be done to keep them out of the building. I shall appreciate it if you can do something about this very annoying situation.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

October 26, 1942.

Mr. Henry Firner,
Mr. Tobe Gulley,
Department of Buildings & Grounds,
University of Kansas.

Dear Friends:

I trust that you will be able to do some work on our electric scoreboard for basketball very soon. We are going to need it on December 1st, and I hope you will have it ready for that game.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

November 2, 1942.

Mr. Hallie Harris,
Buildings and Grounds,
University of Kansas.

Dear Hallie:

Hereafter please do not ask to be permitted to seat the auditorium until after the regularly scheduled classes meet. This morning it was warm when I said it would be O.K. Now it has turned off cold. It is after 2 o'clock, and I find that I have made a serious mistake in permitting you to go ahead and seat the place.

It is getting colder every day, so please do not ask permission to seat it until after all the classes for that day are over.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

October 7, 1942.

Mr. C. G. Bayles, Supt.,
Buildings and Grounds.

Dear Mr. Bayles:

I am enclosing a copy of a letter I have written to Larry McSpadden regarding the floor of Hoch Auditorium for the Freshman Frolic on October 24th.

I think it will be advisable for us to have a conference, and will be happy to see you at your early convenience.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

October 16, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I wonder if it would not be advisable to put up some kind of a fence between the gymnasium and the geology building to keep the students off the grass. The boys who have conditioning classes in Hoch Auditorium dress in the gymnasium and then out across the grass by the geology building and are wearing quite a path there.

Also, when the weather is bad we will need some sort of a foot mat to clean shoes before the classes go on the floor in Hoch Auditorium.

Very sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

June 6, 1946

Mr. C. G. Bayles, Superintendent
Buildings and Grounds

Dear Mr. Bayles:

We plan to operate our swimming pool this summer.
Consequently, we will need a custodian for the women's dressing room at the following hours:

1:00 P.M. to 4:00 P.M. on TTS

2:00 P.M. to 6:00 P.M. on MWF

We presume that Mrs. Wilson, who knows the set up
and has been handling this for years, will be available this
summer for this job.

Sincerely,

Henry Shenk
Assistant Professor
of Physical Education

HS:MF

April 26, 1946

Mr. C. G. Bayles, Superintendent
Buildings and Grounds

Dear Mr. Bayles:

This will authorize the use of the public address
system Sunday, April 28, 1946.

It is understood that Mr. Gayle Mott will personally
bear the expenses incurred.

I am writing this in the absence of Dr. Allen, who
is out of town.

Yours sincerely,

HS:MF

Assistant Professor
of Physical Education