

Mr. C. G. Bayles,
Buildings and Grounds,
University of Kansas.

Dear Mr. Bayles:

I just want to explain to you about the freight bill from the Santa Fe Railway Company, which came to your office, and which you sent to me for payment.

This was a personal account, and I had no intention of it being presented to the University of Kansas for payment. I had Mr. Dell Davidson ship this freight for me and specified that the freight bill was to be sent to me personally, but evidently there was a misunderstanding on his part, so the bill was made out to the University of Kansas.

Thank you very much for sending the bill on to me.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

November 15, 1939.

Mr. C. G. Bayles, Supt.,
Buildings and Grounds,
University of Kansas.

Dear Mr. Bayles:

We are very grateful to you for having the lavatory and toilet installed in room 202B in the gymnasium. This will be a great accommodation to the users of the building.

I wonder if you could have a plumber put a lid on the flush box in this room some time soon. Also, if the room could be painted it would improve the appearance. The room has been closed for a number of years and the walls are extremely dirty. If they would be painted even up about 8 feet it would help the situation.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

November 14, 1939.

Mr. C. G. Bayles, Supt.,
Buildings and Grounds.

Dear Mr. Bayles:

I am sending you a letter that I have received from Miss Ruth Hoover, of the women's department.

The water is in very bad condition due to the fact that the heat from the pipes adds to its unpalatability. We would appreciate very much any help you can give us in this difficulty by furnishing us some ice for our fountains.

Is it not true that the hot water for the showers does affect our building differently than the other buildings are affected?

Thanking you for your continued kindnesses to us in our frequent calls for help, I am

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

November 21, 1939.

Mr. Liston,
Night Watchman,
Buildings and Grounds.

Dear Mr. Liston:

We appreciate your communication in regard to the colored boys, and are getting in touch with them immediately. We shall insist that they live up to their agreement if they expect to continue to enjoy the privilege which has been granted them.

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

11-18-39

Dr. Allen,

my notice in regard to the Colored
Boys having the Gym was 7:00 to
9:00 on Saturday night.

to-night they were still playing on
the Gym at 10:15 and I had to turn
lights out to get them off the floor
and it was 10:45 before I got them
out of the basement

Liston

October 19, 1939.

Mr. C. G. Bayles, Supt.,
Buildings and Grounds,
University of Kansas.

Dear Mr. Bayles:

Fifteen to twenty cars are parked in the parking area back of the gymnasium every day in a very haphazard way. This parking area is not in good condition for these cars, much of the space being on a downhill slope. If any of the cars should start rolling it might result in a disaster.

The entire parking space needs grading, filling in and leveling off. The driveway up the hill is rough and is cut with deep trenches caused by water running down through the road.

We appreciate all the fine things that you have done for us, and we do know how many things you have to do. We are confronted with a real problem, and would appreciate it if you would study the situation and help us out in any way you can.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

September 27, 1939.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I presume that the Gas Company will tamp the ground down well after they have finished laying the pipeline across the intramural field. I am assuming that you will see that the Gas Company has the responsibility of putting the field in playing condition. After the rains come doubtless the ground will sink a little where the ditch has been dug.

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

October 12, 1939.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I want to thank you again for making it possible to offer a dressing room and shower to the men on the University faculty. The response to our invitation to use this room has been overwhelming. All the lockers we had put in there have been taken, and we are trying to locate more lockers for this dressing room.

I trust that it will be possible for you to make use of this facility, and join some of the faculty groups in their activities.

Also, I want to thank you for having the dirt put in the low place where the old handball courts were removed. This is fine, and is going to make a splendid place for the horseshoe courts.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

September 25, 1939.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I notice that there is a lot of pipe strung across the intramural field, and I am wondering if this pipe could not be laid along the fence line. The boys will be starting their intramural football very soon, and they will be wanting this playing field. We would appreciate anything you can do to protect our field.

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.

September 18, 1939.

Mr. C. G. Bayles, Supt.,
Buildings and Grounds.

Dear Mr. Bayles:

I would like to call your attention to the condition of the driveway back of the gymnasium. The road is rough and in many places needs filling in and leveling off, particularly around that manhole.

This driveway and parking space is used by a great many people, particularly since this area has been zoned for parking. Anything you can have done to improve this road will be greatly appreciated.

Very sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:AH

September 16, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds:

Dear Mr. Bayles:

We would appreciate it if you will have your men cut the hay on the intramural field (Spencer tract) and stack it at the most propitious time. I have talked to Dell Davidson about doing the job but he is too busy and thinks he will not have time to do it.

We want to at least get out money out of the hay, and if your men can cut it and stack it I will appreciate it.

Sincerely yours,

FCA:HI

Director of Physical Education,
Varsity Basketball Coach.

September 30, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

There are a couple of repair items that I wish to bring to your attention.

The south window in room 202 Robinson Gymnasium will not open because the sash cords are broken. We need the ventilation, and will appreciate it if you will have the cords replaced.

Some of the steps leading down the hill toward the obstacle course are rotten and need repair immediately before an injury might result. I wonder if you could get some old lumber to repair or replace these steps as they are positively dangerous, and we need them to get to our play fields and obstacle course as a part of our physical conditioning set-up.

With appreciation, I am

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

THE UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF BUILDINGS AND GROUNDS
C. G. BAYLES, SUPERINTENDENT

June 19, 1942

Mr. Forrest Allen
Dir. of Phys. Educ. & Rec.,
Vars. Basketball & Baseball Coach

Dear Mr. Allen

Your request for improvements in the gymnasium is acknowledged, and I know they are things you need.

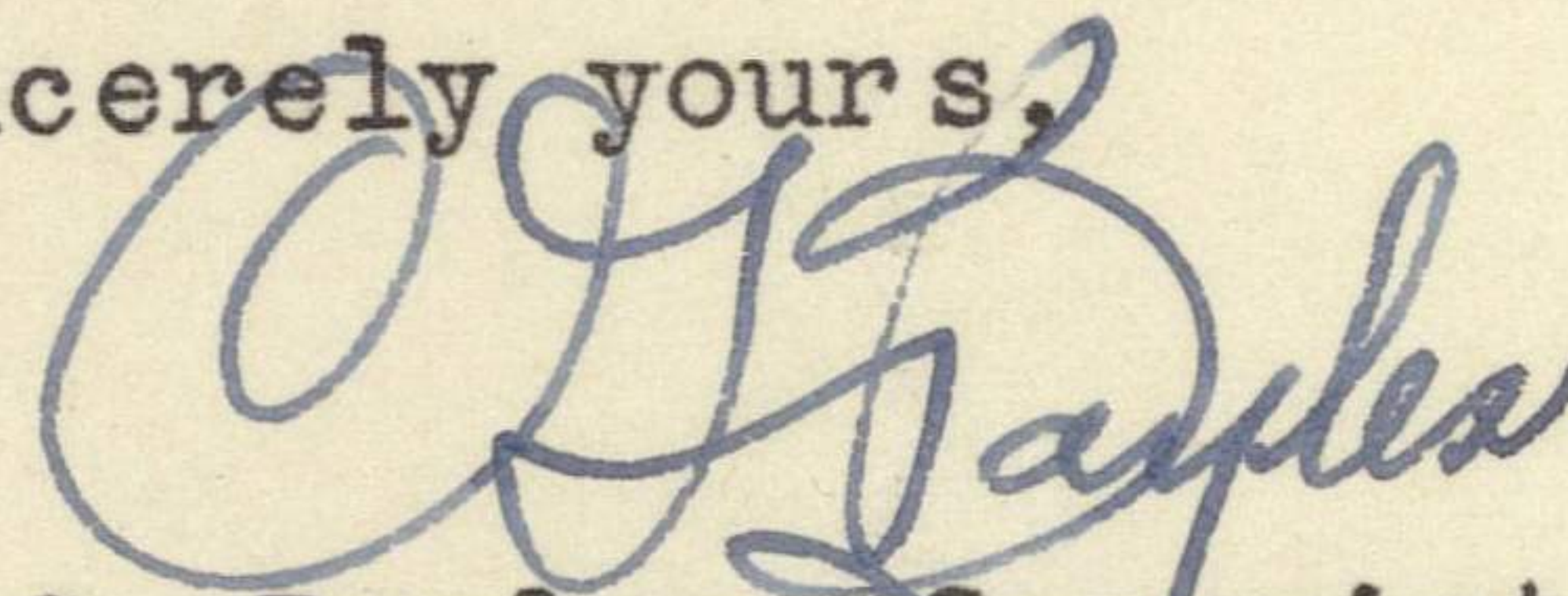
However, the painting situation is quite uncertain. We have no paint stock on hand of the kind you will need, and because of insufficient funds have not expected to purchase any before July 1.

Toilet fixture purchases are out for the duration because of priority regulations.

We can and will remove the running track when and if we get the Navy and all the departmental moves involved straightened out.

I will plan to see you about vacating all areas you want painted a sufficient length of time for proper drying out.

Sincerely yours,



C. G. Bayles, Superintendent
Buildings and Grounds Department

C.G.B./man

TRIPLICATE

DEPARTMENTAL ORDER

BUSINESS OFFICE,
THE UNIVERSITY OF KANSAS:

Date June 4, 1942

Order N^o 2402

Please order from the Department of Buildings and Grounds the articles or labor listed below, and charge to the #2 Maintenance fund,

Department of Physical Education

Deliver to Room No. 105 Building Robinson Gymnasium

Date paid

Transfer
Check No.

(Please make in triplicate.
Send original and duplicate
to the Business Office.)

Head of Department.

| QUANTITY | SIZE | DESCRIPTION OF ARTICLES OR LABOR | QUOTATION |
|-------------|------|---|-----------|
| 12 | | Shuffleboard sticks | |
| 12 | | Shuffleboard discs | |
| | | Also repairs to broken shuffleboard equipment on hand | |
| | | | \$10.00 |
| Total Cost, | | | \$10.00 |

Cancelled

July 30, 1942.

Mr. C. C. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

Please find enclosed carbon copy of a letter to Raymond Nichols regarding the swimming pool in Robinson Gymnasium.

I would like to call your attention to the fact that the pipes in the pool that were painted with aluminum paint after replacements last year have rusted and large pieces of rusted paint are continually falling into the pool. We are draining the swimming pool this week end and I would appreciate having the pipes painted and all the floors painted and what refreshing work you are able to do.

The fact that we will have compulsory physical education next year will put a tremendous strain on the building in many ways. The matter of athlete's foot will be a greater problem as more men will use the gymnasium. By painting all the floors we have found this to be the best protection against athlete's foot. The rooms that are locked in the basement, used as the training room and varsity and freshman dressing rooms, should be painted. Sometimes the painters miss them because the doors are locked, but we would appreciate it if the towel room and all the rooms downstairs could be painted - at least the floors.

This spring we turned in all the rubber mats to the government and I would appreciate it if you would have fine sand sprinkled on the floor of the women's shower and locker room the same as you have done on the men's side to keep down the danger of slipping on the wet surface after the bath. We think this is one of the best things that has been done on the men's side. It lessens the expense of placing mats there and certainly is a great aid to the janitor. It is also much more hygienic, and we are very happy about the change. Will you kindly see that the women's floors are treated the same as the men's? Also in the pool, when it is painted, we would appreciate your sanding those floors again.

There is one other item that is vitally necessary, and that is the grading of the intramural field and the fixing of the skating rink this summer so that we will be able to have the intramural field for our compulsory physical education classes. And we will need the skating rink for this winter. Unless that grading is done soon I am

afraid that we will not get it done unless we do it all at one time. Is it possible to have this completed? We have paid \$60.00 for this intramural field and since we have had a poor business investment on the hay situation we do not want to be faced with this additional \$60.00 for no good reason.

Had we not graded the field at all we would have been much better off than we are now. You will remember that I did protest the starting of the work and it was necessary for the Chancellor to make the trip to the field and say, "Well, let's go ahead with it." It certainly hasn't been a happy experience.

I appreciate your attitude regarding the hay situation. I will call you in the next day or two, as soon as I can get my ears above water on this compulsory physical education program. There is a multitudinous amount of work to be done, and we just must have that extra field.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH
Enc.

June 17, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

When you have the annual painting done on the basement floors of the gymnasium this summer I would like to have the floors sanded and painted in the womens' showers and the area in front of the showers and leading to the door of the swimming pool.

This has been a most satisfactory arrangement on the men's side, and we wish to do away with the unsanitary rubber matting that is now on the floor in the women's end of the basement.

Also, I would like to request again that the toilets in the women's office and the ones in the basement be replaced with more modern toilets. As you know, the dressing room in Miss Hoover's office is separated from the outer office by only a wainscoting partition about ten feet high. The old style toilet is extremely noisy, and it is very embarrassing to use it.

I have an additional request which I trust you will be able to do some time during the summer. I refer to the removal of additional sections of the running track in the balcony of the gymnasium. One corner section has been removed and this has given a fine place for an indoor archery and golf range. If you could remove the other section of the sloping track at the west end and the entire section at the east end of the gymnasium this would give us additional facilities for conducting some of the activities classes indoors. This space is badly needed and I am hopeful that you will be able to clear it for us.

If you desire to talk to me about any of these items I shall be glad to see you at your convenience.

Thanking you for your cooperation, I am

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

FCA:AH

May 1, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I wish to call your attention to a matter that has been reported to us by the attendant in Robinson Gymnasium.

The front entrance at the center of the building was found open when he came to work early in the morning and three young fellows were in the building. He reported them as very dirty, one dressed in overalls. Another morning the west entrance at the front of the gym was open and a young colored boy was in the building.

Twice he has found one of the doors to my office open when he came to work.

Will you kindly have the night watchman check up carefully as he patrols this building? It looks as if there must be some keys floating around somewhere. I recall that two or three years ago someone obtained entrance to my office and created a nuisance here. And another time a student was found several times on the second floor of the gymnasium.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

May - 1st

Dr. Allen

Dear Sir:

About 4 weeks ago I found the middle front entrance door unlocked when I came to work and there was 3 fellows in the heat gym. There been 2 times last I have found your main entrance door to your office wide open. Yesterday morning the north heat entrance door was unlocked and a colored fellow was in the building. This morning the same door was unlocked. I have hesitated about reporting these things thinking they would get better.

Respectfully
Bailey.

UNIVERSITY OF KANSAS

BUILDING AND GROUNDS DEPARTMENT

TROUBLE REPORT

Dept. No.

Room No.

Date

Building

Location

TROUBLE

Reported by

Telephone No.

Reported to

Work done by

Job number used

Time required

12-87-2M

17-2032

UNIVERSITY OF KANSAS
BUILDING AND GROUNDS DEPARTMENT
TROUBLE REPORT

Date..... Dept. No.....

Building..... Room No.....

Location.....

TROUBLE

L. H. Allen

Reported by.....

Telephone No..... Time.....

Reported to.....

Work done by:.....

Job number used:..... Time required.....

April 20, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

The grass is very luxuriant on the University golf course, and I trust that it will be mowed at a very early date. With the restriction on golf balls, our players are even more anxious to have the grass cut so they can find them.

My assistant on the course has also reports that there have been additional trees planted in the fairways. This is certainly a mental hazard, and we hoped the planting might have been forgotten in these fairways directly in the flight of the ball. I appreciate the necessity of landscaping this beautiful Mount Oread, but there are so few areas of play space and recreation on Mount Oread that a little cooperation would be greatly appreciated.

Sincerely yours,

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

FCA:AH

March 30, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

I wish to call your attention to the condition of one of the outside doors at the west end of the gymnasium. The wood has decayed in several places. There is a hole at the bottom of the door large enough to put the toe of your shoe through it.

You will recall that there is a double door at this west entrance, and one of the doors there has been repaired. I thought you would want the other door repaired if the matter were brought to your attention.

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

February 13, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings & Grounds.

Dear Mr. Bayles:

I have just had a conference with Chancellor Malott regarding the permanent location for the skating area. I would like to have a conference with you at your early convenience and learn just how much land of the west half of the intramural tract that we can reclaim this spring for intramural baseball.

Dr. Elbel writes me that he is not at all confident that we will be able to use the west intramural field for a long time. He says that he is told that the field will be of no value until a concrete sewer is put through in the location of the present ditch which, he says Mr. Bayles says, will cost \$2700. He further says that since the grade in the northeast corner of the field is lower than the ditch itself, we will always have drainage toward the southwest corner of the field.

You explained to me when you were in my office of a scheme of grading and ditching that you had that would allow us to use the west half of the intramural field this spring. I do want that thing to happen because I do not want to drive the intramural people away on account of the skating rink idea. However, I do feel that the skating area is a very vital part of the student outdoor winter life and recreative activity, and I am very enthusiastic about doing everything we can in helping out the winter sports. But I do not want to hobble or injure the intramural softball. It is one of the most popular sports on the intramural program, and since they usually start practicing the latter part of March I am anxious that we do some active work in the very near future.

I like your idea regarding the permanent skating area as it concerns the drainage. I believe your scheme will offer the least conflict with the intramural games. Doubtless we can grade this in such a way that a large part of that area can be used for intramural play.

For that reason I am anxious to have a talk with you. We can drive down there and go over the whole situation at your earliest convenience. Won't you give me a ring and I will arrange to see you?

Sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

February 9, 1942.

Dr. Forrest C. Allen,
Department of Physical Education.

Dear Doc:

Just a note again regarding the intramural fields. Since intramural softball is one of the most popular sports on the intramural program, I am looking forward for a place to play this spring. We usually start the latter part of March.

The condition of the west intramural field is such that I am confident we will not be able to use it for a long time. Incidentally, I am told that the field will be of no value until a concrete sewer is put through in the location of the present ditch, which Mr. Bayles says will cost \$2700. Since the grade in the northeast end of the field is lower than the ditch itself, we will always have drainage toward the southwest corner of the field.

If the east fields are to have a permanent ice rink in one corner (and I haven't a sufficient amount of imagination to understand the justification of that procedure) it would only be possible for us to have one field and two fields for the women. In the last few days the other level land has been plowed.

About the only thing I can see is to rent ground, and I think it would be possible to rent land at the site of the old Ban Johnson league ball park on 21st and Louisiana Street. I understand a man by the name of Heffner has the renting of the land. His telephone is 2201.

Sincerely,



E. R. Elbel.

THE UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF BUILDINGS AND GROUNDS
C. G. BAYLES, SUPERINTENDENT

February 5, 1942

Dr. F. C. Allen, Director of
Physical Education and Recreation
Varsity Basketball and Baseball Coach
University of Kansas

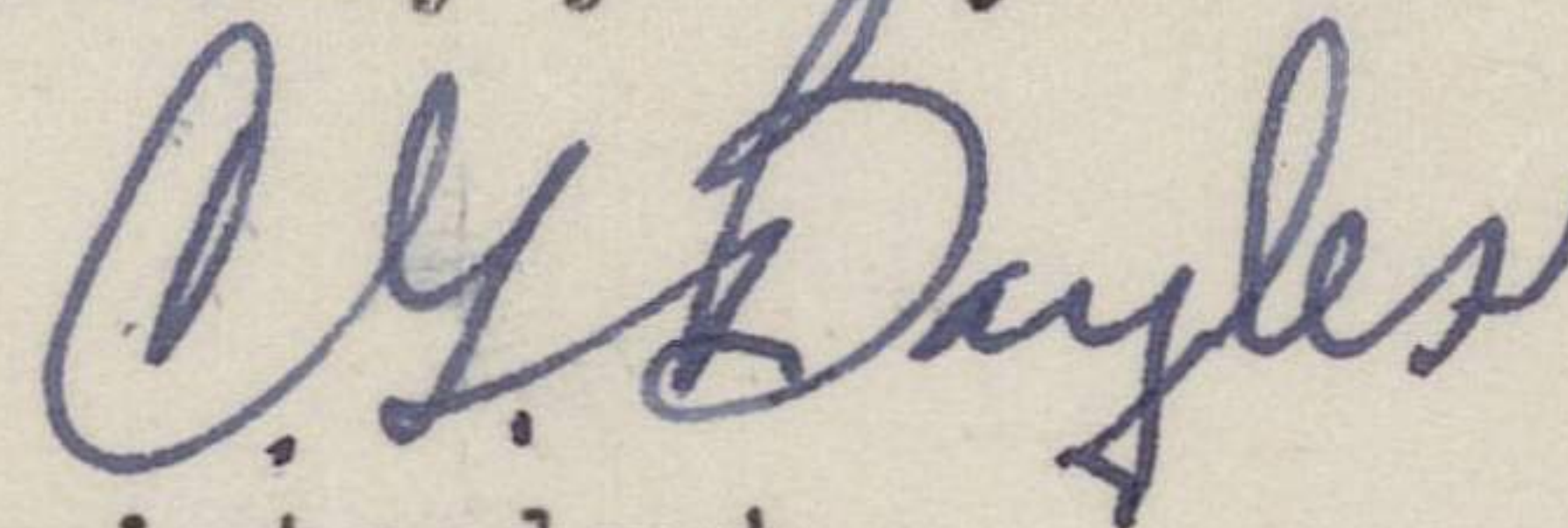
Dear Dr. Allen:

After our brief discussion of this morning concerning the facilities of a permanent location for the University skating area I dropped into the Chancellors Office and discussed it briefly with him.

I believe he has tentatively agreed to a permanent location as it now is but for purposes of making final decision I would appreciate it very much if you would see him concerning the matter and write me a letter stating just what the official decision is. Upon receipt of this information we will do our best to build a permanent skating area which can be drained during the summer time which will carry approximately six inches of water over the entire area next fall after the Intramural games. With this information we will have the matter settled.

I agree fully with the students that their Intramural fields have been pretty badly messed up. We will try to improve them.

Very truly yours,



Superintendent
Dept. Buildings & Grounds

CGB:hi

February 14, 1942.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

This will acknowledge receipt of your letter of the 5th instant concerning the proposed site of the permanent skating rink. I expect to have a conference with the Chancellor very soon, and I shall report to you the result of our meeting.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball and Baseball Coach.