

September 19, 1940

Mr. C. G. Bayles, Superintendent
Buildings and Grounds
University of Kansas

Dear Mr. Bayles:

The officer on the campus, Mr. George Snyder, stopped in my office and said that the night watchman did not have a key for my office, 105 Robinson Gymnasium, nor the Athletic office, 103 Robinson Gymnasium.

I have just checked with Mr. Earl Falkenstien, financial secretary of the Athletic Department, and he requested that I write you asking that you make a key to the Athletic office and charge it to the Athletic Department account. We desire that you do the same thing for our office, and charge it to the Physical Education Department account.

Officer Snyder felt that for the best interests of safety the night watchman should have a key to these offices. I am agreeable to this thought.

Sincerely yours,

Director of Physical Education and Recreation
Varsity Basketball Coach

FCA:lg