

July 19, 1940

Mr. C. G. Bayles
Superintendent
Buildings & Grounds

Dear Mr. Bayles:

I am sending a departmental transfer slip to your office for a steak frying pan. Mr. Whitney, your blacksmith, has given me the estimate of \$4.50 for the pan and \$1.00 for the carrier supports.

We plan to have the picnic next week on the campus at which time we hope to use the pan. I will appreciate your early attention to this matter so that we may have the apparatus at that time.

Very cordially yours,

Director of Physical Education and Recreation,
Varsity Basketball Coach.

FCA:lg