

May 8, 1940.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

Officer Snyder has called my attention to the fact that the four windows on the north side of the gymnasium, basement floor, should be barred to keep boys out of the gymnasium. It is necessary, of course, that we keep these windows open for ventilation, but the boys are prying the heavy screen away from the windows and crawling in the building.

There are also two double windows on the south side of the gymnasium, on both the men's and women's sides, first floor, that need barring. The boys boost each other up through these windows. The windows on the north on this floor face the street, and of course that discourages the youngsters from trying to climb through those. I do not believe that these need bars.

I will appreciate it if you can have bars placed on the windows at an early date. If that can be done, then when the building is locked it will be safe.

Very sincerely yours,

FCA:AH

Director of Physical Education and Recreation,
Varsity Basketball Coach.