June 24, 1938.

Mr. C. G. Bayles,
Superintendent,
Buildings and Grounds.

Dear Mr. Bayles:

May I call your attention to the screen guards on the windows in the large gymnasium upstairs. Many of these keepers or eyelets which hold the heavy screens to protect the windows have been either worked loose and lost or they have been bent and misplaced so badly that their function has been destroyed. The result has been that these screen guards are either propped up against the wall of the gymnasium or are lying on the floor.

The purpose of these screen guards is, of course, to protect the windows from balls thrown about the gymnasium. These screen guards were made for the windows in 1906. Some of them are broken and badly out of use. Others, with a little repair, could be put back in shape so they would serve their full purpose. The repair would be minimal so far as expense is concerned, and would save many broken windows.

We would appreciate it greatly if you would have your blacksmith or carpenter look into this detail so that we could protect your department and ours against the breakage of windows, which is apt to be quite numerous under the conditions now existing.

I will appreciate your cooperation.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH