

January 22, 1946

Mr. Karl Klooz  
Business Office

Dear Karl:

We are putting in requisition and purchase request for 996 towels. We have but 300 towels on hand. We will have approximately 400 naval cadets in school the early part of February. These boys are required to take gymnasium daily. Therefore, with the civilian needs and the women's department's requirements, the least that we can possibly get along with, due to laundry conditions, is this number.

Most of the turkish towels factories are requisitioned by hospitals and it is a very difficult thing for us to get towels. It is an absolute necessity that we have them as the university has a contract with the Navy. It is a must with us. As it is now, we cannot serve the Navy one day with their increased load.

We are sending a sample of the towel that we have been using and we would like the same size and weight if possible. If it is not possible to get that size and weight, we will take the best thing the business office can furnish us. The ten enclosed bid sheets are the required number that Raymond Nichols suggested that we send. I will appreciate your impressing them with the urgency of this equipment. We need it beginning the second semester.

Very cordially yours,

FCA:MF

Director of Physical Education,  
Varsity Basketball Coach.