

November 14, 1941

Mr. Karl Klooz
University Business Office
Campus

Dear Mr. Klooz,

I am attaching herewith Purchase Request # 21683 for a horizontal bar which is made by the Fred Medart Manufacturing Co. I am also attaching their letter which shows the bid on this item.

We desire to have the cost of this piece of apparatus charged to our Special Maintenance fund for \$210 for a parallel bar. On July 2, 1941 Purchase Order Voucher # 42 for a parallel bar (\$156) which was ordered from the J.E. Porter Corporation at Ottawa, Illinois was cancelled due to their inability to fill our order immediately.

I trust that this order will have your approval.

Sincerely,

FCA/pg

Director of Physical Education and Recreation
Varsity Basketball and Baseball Coach