

7

THE UNIVERSITY OF KANSAS
Lawrence

Business Office

Karl Klooz, Bursar

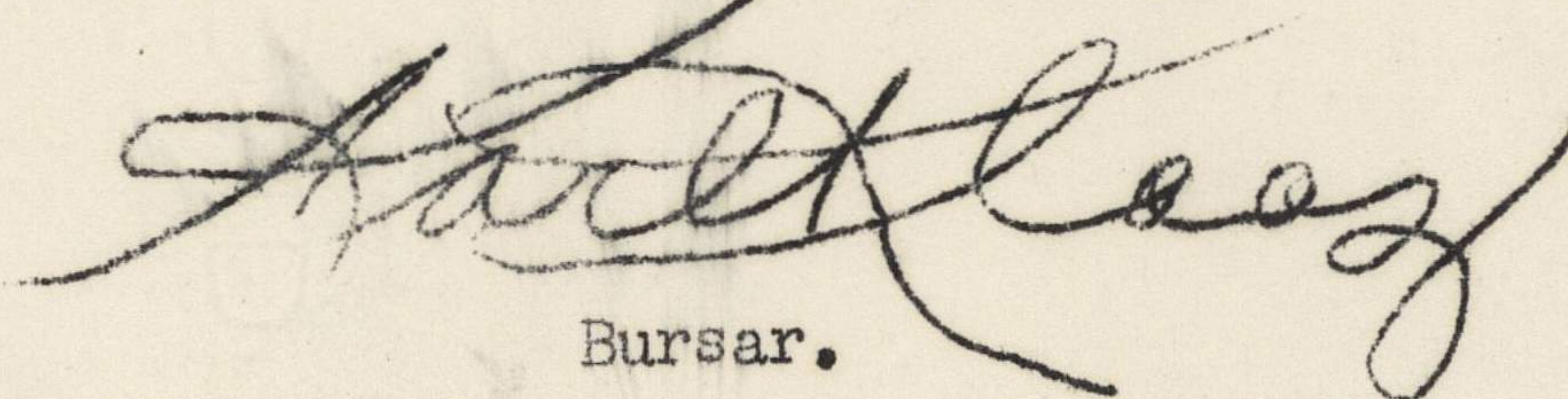
July 17, 1941

To the Department addressed:

Since it will not be necessary for the persons appearing on the irregular pay roll also to sign the pay roll; it is requested that you include all time up to and including the 25th of the month, instead of the 21st as heretofore.

This change is to go into effect with this month, July, and to continue until further notice. Thanking you for your cooperation in this matter, I am

Yours very truly,

A handwritten signature in dark ink, appearing to read 'Karl Klooz', written in a cursive style. The signature is positioned above the printed name 'Bursar.'.

Bursar.