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b. To cooperate actively with industry on the various problems presented and to press constantly for results.

c. To provide industry with technical information on service and performance requirements and to develop simplified testing procedures that will expedite decisions on conversion.

d. To review current specifications for rubber products and modify where necessary for synthetic products provided such modifications do not jeopardize required service characteristics.

e. To change specifications immediately when synthetic rubber products are approved.

f. To coordinate technical activities with Procurement Offices in order that approved conversions, when written into specifications, will be immediately translated into procurements.

5. It is the responsibility of the Commanding General, Army Air Forces, and the Commanding General, Army Service Forces, to see that this policy is brought to the attention of all echelons under their commands and that this policy is vigorously and successfully prosecuted.

By direction of the Under Secretary of War:

EDWARD S. GREENBAUM,
Brig. Gen. U.S.A.
Executive Officer

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III--Procedure for stock control at reception centers.--1. Purpose.--
With a view toward the improvement and standardization of the methods used in supply of clothing and individual equipment to reception centers, the procedures outlined below are adopted and will be placed in effect at all reception centers at the earliest practicable date.

2. Records.--a. Reception centers will operate on the basis of maintaining a model stock by replacing issues. No stock record account will be maintained and the only records will be as follows:

- (1) List of model stock.
- (2) Abstracts of issues supported by W.D., Q.M.C. Form No. 32 indicating the issue.
- (3) Action copies of requisitions to the station supply officer concerned.

b. The steps in maintaining the model stock are as follows:

- (1) Issues will be abstracted daily or for the requisition period.
- (2) Requisitions will be placed periodically as indicated in paragraph 5 to replenish items issued for the period involved.
- (3) A physical inventory will be taken monthly for the purpose of adjusting errors and re-establishing the model stock.