

THE UNIVERSITY OF KANSAS

LAWRENCE

BUSINESS OFFICE

KARL KLOOZ, BURSAR

April 13, 1939

Dr. Forrest C. Allen, Director
Physical Education
University of Kansas

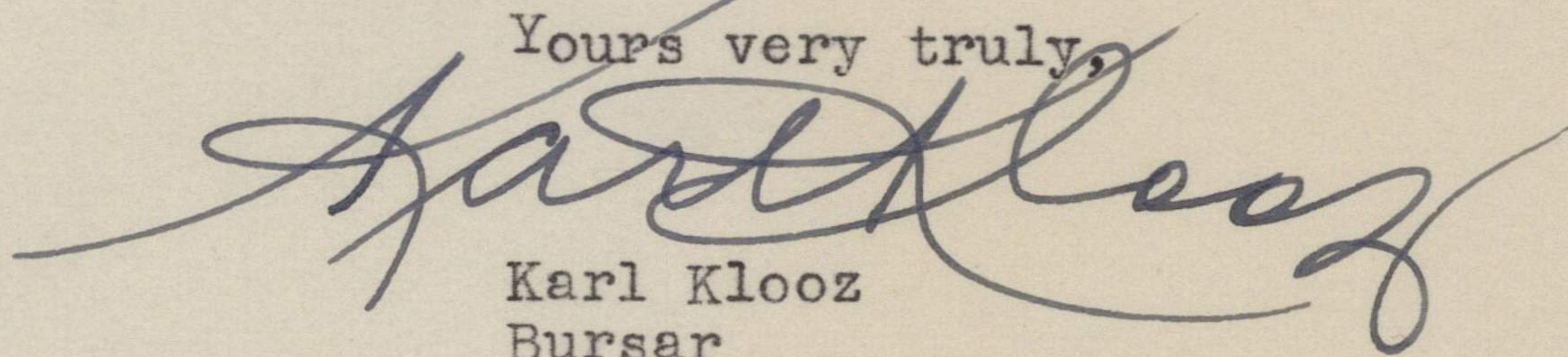
My dear Dr. Allen:

This will acknowledge receipt of your letter of the 10th concerning enrollment of certain students in some of your activity classes as auditors for the second half of the spring semester.

With reference to making a reduction in the fee for the part of the 2nd semester, I wish to say that it has not been our policy to make any reduction in laboratory fees when a student enrolled late in the laboratory course. Once a plan of this sort is started there is no telling how far it will go, causing additional checking and additional lists to keep up to date.

Unless there are other very good reasons for it I do not favor making a reduction in the fee.

Yours very truly,

A large, stylized handwritten signature in dark ink, appearing to read 'Karl Klooz', is written over the typed name and title.

Karl Klooz
Bursar

KK:JMT