UNIVERSITY OF KANSAS
Office of the Chancellor

December 4, 1944.

TO HEADS OF DEPARTMENTS:

The schedule of the conferences on the 1945 summer session budget is given below.

Although the length of the session has not been decided, it is suggested that department heads come to the conference with recommendations as to courses and instructors for an eight-weeks session starting about June 27 and ending about August 17. (Medical departments will need to submit also their recommendations for the summer session.)

There seems to be no basis for forecasting probable enrollment, but the consensus is that the registration of regular students may not exceed one-half of the pre-war figure. In addition, a number of veterans -- possibly as many as 100 -- will be enrolled. Departmental offerings should be selected to meet the needs of both groups. This will call for a wider and richer choice of courses than the normal summer session has afforded, but we are hoping that the Legislature will approve our request for a special appropriation to cover the added cost of providing courses needed by veterans who desire to accelerate their programs.

Please bring to the conference any information which may have a bearing on the discussions. Conference will be held in Mr. Nichols' office. The committee for each conference will consist of the University Budget Committee, the summer session director, and the deans and department heads interested in the work of the department concerned. The members of the Budget Committee are Dean E.B. Stouffer (chairman), Dean P.B. Lawson, Dean J. Allen Reese, and Raymond Nichols (secretary).

Monday, December 11
2:00 - Business & Sec. Tr.
3:00 - Journalism
3:30 - English

Tuesday, December 12
2:00 - Sociology
2:30 - History
3:00 - Pol. Science

Friday, December 15
2:00 - Geology
2:30 - Zoology
3:15 - Chemistry
4:00 - Botany

Saturday, December 16
9:00 - Music Educ.
9:30 - Music
10:30 - Design
11:00 - Draw. & Paint.
11:15 - Home Econ.

Monday, December 18
2:00 - Education
3:00 - Phys. Educ.
3:30 - Psychology
4:00 - Speech

Tuesday, December 19
2:00 - Rom. Lang.
2:45 - Germ. & Latin
3:15 - Philosophy
3:45 - Pharmacy

Friday, December 22
9:30 - Physiology
10:30 - Anatomy
11:00 - Bacteriology
2:00 - Biochemistry
2:30 - Law
3:00 - Mathematics

Saturday, December 23
9:00 - Engineering
9:30 - Entomology
10:00 - Physics

Sincerely yours,

DEANE W. MALOTT
Chancellor

Eight Weeks Session (Summer) - Sample Program

8:30 -	Organization & Administration of Physical Education	3 hrs.
9:30 -	Principles of Community Recreation	3 hrs.
10:30 -	Theory & Practice of Athletic Training	3 hrs.

Afternoon

	1st 2 weeks	2nd 2 weeks	3rd 2 weeks	4th 2 weeks
2:30)	Football	Basketball	Track	Officiating
)				
5:30)	2 hrs. credit	2 hrs. credit	Baseball	Phys. Ed. & Gymnastics
			2 hrs. credit	2 hrs. credit

The morning courses all carry graduate credit. The courses in the afternoon are undergraduate and are of primary interest to coaches.

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

December 5, 1944

To Education Staff Members:

The budget conferences for the 1945 summer session are scheduled to begin Monday, December 11. While dates have not been officially set, the tentative plan is to start the 8-week session about June 27.

The School of Education is asked to present its program to the budget committee on December 18. You are asked to submit any suggestions that you may have as to the kind of offerings that this school should provide for the 1945 summer session. Which of our regular courses should be offered? Is there any special area from which offerings should be set up to meet the needs of any group that you have in mind? Do you have any suggestions as to institutes or workshops?

It is important that we pool our judgments on the kind of program that will meet the 1945 summer session demands.

I shall appreciate your suggestions and cooperation.

Very truly yours,

J. W. Twente

J. W. Twente
Dean

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION

December 14, 1944.

Dear Dr. Allen:

I am suggesting the following courses which we might offer in the eight weeks summer session:

202. Organization and Administration of Physical Education
100. Principles of Community Recreation
200. Theory and Practice of Athletic Training

and if there is some way that we can offer some coaching or a coaching clinic, we might teach football, basketball and track.

It seems to me that a course labeled "Adapted Sports" might be offered for returning veterans and those students who are not able to take our regular physical fitness courses. This course would be adapted to the needs of the returning service men and those who are disabled or for any reason unfit to take regular physical education.

The objective, of course, would be to teach each boy rules, skills and strategy of activities and sports which the individual can engage in without undue strain or damage to his wellbeing, and at the same time provide him with types of physical recreation which he can engage in throughout most of his life. The activities in the course would necessarily have to be adapted to fit the needs of the various individuals who would make up the class. I believe the course should carry one hour credit, and we might need more than one instructor handling it.

I suspect that we might have to go before the College faculty and get the course approved as we have never offered anything exactly like this.

These are merely suggestions. I will be glad to talk with you at your convenience.

Sincerely yours,

Henry

In addition to Organization and Administration of Physical Education, Principles of Community Recreation, and Theory and Practice of Athletic Training, I believe we should offer courses in the following activities: Football, Basketball, Track, Baseball, a major course in Officiating, and a refresher course in Gymnastics. I will submit a sample program.

8 wks. Session (Summer) — Sample program

Morning

8:30 — Org & Adm. Phy. Ed. — — 3 hrs.

9:30 — Principles of Community Recreation — — — 3 hrs.

10:30 — Theory & Practice of Athletic Training — — — 3 hrs.

Afternoon

	1st 2 wks.	2nd 2 wks.	3rd 2 wks.	4th 2 wks.
2:30 – 5:30	Football 2 hrs credit	Basketball 2 hrs. credit	Track ~~or~~ Baseball 2 hrs. credit	Officiating & Physical Ed. & Hygiene 2 hrs Credit.

The morning courses ~~all~~ all carry graduate credit. The courses in the afternoon are undergraduate, ~~but could be taken by graduates if they wish~~ and are of primary interest to coaches.

UNIVERSITY OF KANSAS
LAWRENCE

DEPARTMENT OF PHYSICAL EDUCATION