February 28, 1940.

Dr. Forrest C. Allen, Director of Physical Education, University of Kansas.

Dear Doc:

There are a few points regarding the administration of the Intramural program which I feel should come to your attention.

The first of these items I consider of greatest importance, and I will confine this letter to that one point. It is the question of adequate help. Last summer we talked the situation over and it was decided that Burt should help on the intramurals. Since that time the addition of equitation classes and the placing of practice teachers in the public schools along with other duties finds Burt pretty well occupied.

While I can count upon considerable help from the Intramural Managers, they cannot assume enough responsibility to take much of the load off my shoulders. You will recall that one year we had Ernie Vanek and for a semester Gordon Gray to help in assigning officials, handling postponements, and taking care of the general mechanics of the program. Jay Plumley did a fine job of that phase of his work.

If we could secure some graduate student about the type of Gordon Clucas or some well-known senior who has completed his competition, one who has tact and personality, I am confident it would help our situation greatly. At the present time with Johnson in the office but a couple of hours a day, I find that I am so occupied with the mechanics of the thing that I can do little else. I am sure that you understand that this is in no way a complaint or that I am unwilling to do my share, but that I am making this suggestion in the interest of departmental progress.

Although this is an immediate problem, I realize that we can perhaps make no different adjustments until next fall. If you consider it advisable I shall be pleased to mention the problem to Dean Schwegler or other members of the budget committee.

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E. R. Elbel,

Assoc. Professor, Physical Education.