

UNIVERSITY OF KANSAS

Date..... June 7th, 1941

To the Chancellor:

I hereby recommend the {appointment
reappointment
promotion} of Miss Melba R. Schilling {Married
Single}

whose present address is..... 5427 West 64th Street, Chicago, Illinois

to the position of..... dance and physical education at a salary of \$..... 1300.00 {per month
per year
per semester
Instructor

for..... 9 months' service. Service to begin..... September New position?..... No

Or to take the place of..... Miss Geraldine Ulm whose salary was \$..... 1300.00 {per month
per year
per semester

This salary is provided in Section..... Item No..... Page..... of the budget.

The qualifications of the candidate are:

Graduate of University of Illinois; major in physical education;
specialized in dance, and outstanding in her practice teaching
as a student. She is highly recommended by the director and super-
visor.

The duties of the candidate will be:

Instructor in social dance, modern, folk, tap, and dual activities.
Advisor for Tau Sigma, dance sorority.

(Signed).....

Head of the department of..... Physical Education

Approval or statements of deans concerned
and chairman of budget committee:

CONFIRMATION OF APPOINTMENT:

The appointment is approved at a salary of \$..... (..... per month for..... months, beginning.....)

Title.....

Dated..... (Signed).....