

Ruth Christianson
1125 Vermont Street
Lawrence, Kansas
April 11th, 1941

Dr. Forrest C. Allen
Director of Physical Education
University of Kansas
Lawrence, Kansas

Dear Sir:

I am informed there is to be a secretarial
vacancy in the Physical Education Department.

Bookkeeper & cashier Mont. Ward & Co.

I graduated from the Lawrence Business College
in 1936. At present I am employed by Riling & Riling,
Attorneys at Law, of this city, which position I have
held for the past four years.

Lawrence High Sch.

Would appreciate your considering this letter
as my formal application for the position.

Should my application receive consideration,
I submit the following references:

Dean E. B. Stouffer, Dean of the Graduate School,
University of Kansas,
Lawrence, Kansas.

Dr. R. A. Schwegler, Jr.,
2135 New Hampshire Street,
Lawrence, Kansas.

Dr. Joseph F. King,
1100 Ohio Street,
Lawrence, Kansas.

Mr. A. E. Woestemeyer
833 Missouri Street,
Lawrence, Kansas.

If you desire further information concerning
my experience pertaining to secretarial work, I shall be
happy to comply.

Sincerely yours,

Ruth Christianson

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