

UNIVERSITY OF KANSAS

Date.....June 12, 1940.....

To the Chancellor:

I hereby recommend the {appointment
reappointment
promotion} of Miss Catherine Daniel {Married
Single}

whose present address is 418 Kendall Ave., Topeka, Kansas

to the position of Asst. Instructor at a salary of \$ 1400.00 {per month
per year
per semester}

for 9 months' service. Service to begin September, 1940 New position?.....

Or to take the place of Jane Ryan, resigned whose salary was \$..... {per month
per year
per semester}

This salary is provided in Section..... Item No. C-9 Page..... of the budget.

The qualifications of the candidate are:

**B. S. in Education (and University Teachers Diploma)
University of Kansas, 1938.
Two years' teaching experience in Coffeyville school system.**

The duties of the candidate will be:

**Teach all classes in modern, tap, social and folk dancing;
also classes in tennis and badminton. Sponsor, Tau Sigma.**

(Signed).....

Head of the department of Physical Education

Approval or statements of deans concerned
and chairman of budget committee:

Raymond B. Schwartz

CONFIRMATION OF APPOINTMENT:

The appointment is approved at a salary of \$..... (.....per month for.....months, beginning.....)

Title.....

Dated.....

(Signed).....