#### ESTIMATED EXPENSES FOR REMAINDER OF YEARS

Laundry	9250,00
Irrogular payroll	860.00
occio aupolica	300,00
Tennio courb marker	30.00
Tennis note (2 dome)	200.00
infing tomis courts -	
24 courts, marked 3 times a week	
for next 10 weeks, at 11. per court	720.00
Circulating fan in besement	71.50
How motor for fan in towel room	47.00
Oyna moto (mon)	500,00
	300.00
Total estimated expenses for	
month and more no 1007.50 m	ARTGR.SO

Unimoumbored balance as of Feb. 28, 1988 -

\$1911.67

ap erron Bus. Ofc.

### MEEUS FOR HEAT YEAR

22 dos. Playground balls 2 dos. Volley balls 1 dos. sets Horseshoes 12 dos. Fencing Masks 1 dos. sets 10 os. Bording training gloves 1 dos. Footballs 8 Badminton rackets 1 dos. Hockey sticks 2 Basketballs 2 Seece r balls 1 Javelin (women) 1 Ping pong set Archery equipment:	\$40.00 15.80 45.00 120.00 26.00 20.00 20.00 5.00 5.00 5.10
8 Dows	44.00
2 Tergots	16.00
6 Tegget Recos	13.50
2 Terget stends 12 des. Arrons	6.30 51.00
Motion picture serem	12.50
Slide projector	37,50
100 slides	26.00
Motion picture projector	64.00
Romial of slides Strength test charts	46.00
Shadow-Silhouottograph	185.00
Hend Dynazacraeter	20.00
First Aid supplies .	10.00
10/ Rubber Diving Briek	10,00
l set flying rings	18.60
2 horses	112.00
I suspended bolt	14.50
2 springboards in gym.	26,00
Springboard in pool	35.00
Repair of dibrinator	25.00
liusie, records & repair of instruments	25.00
Recover mate	45,50
Open Locales	12.00
Inductorum and key switch	14.00
Electric switches, cto. for research Hengers for mats in gym	20.00
2 Therapeutie tables	24.00
Paint walls of pool room	175.00
	\$1784.30

#### ESTIMATED BEFERRES FOR 1930-39

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### ESTIMATED EXPENSES FOR REMAINDER OF YEARS

Laundry Leroquiar payroll	0250,00 050,00 300,00
Office oupplies Temis occit marker	30,00
Tormis note (2 dos») Inridug temis courts ~ 24 courts, marind 3 times a week	200,00
for most 10 wedles, at 31. per court	720,00
Circulating fan in bandautt	72.000
Cym meto (pau) (uanau)	500.00
Total octimated expenses for remainder of 1987-58 -	05100.00

Unimoundored balance as of Feb. 28, 1938 -

01011.67

#### MEETS FOR HEAT YEAR

22 dos. Playground balls 2 dos. Volley balls 2 dos. Sots Horseshoes 12 dos. Foneing Masks 1 dos. sots 10 os. Beeing training gloves 1 dos. Footballs 8 Bachminton rackets 1 dos. Hockey sticks 2 Backetballs 2 Socce r balls 1 Javelin (women) 1 Ping pong set Archery equipments 8 Bows 2 Targets 6 Tagget faces 2 Target stands 12 dos. Arrows	\$40.00 35.00 13.80 45.00 96.00 96.00 20.00 20.00 20.00 20.00 3.10 44.00 16.00 16.00 15.50 6.30 51.00
Notion picture screen Slide projector Notion picture projector Rental of slides Strength test charts Shadou-Silhouettegraph Hend Dynamometer First Aid supplies 10// Rubber Diving Brick 1 set flying rings 2 horses 1 suspended belt 1 set parallel bars 2 springhoards in gym. Springhoard in pool Repair of cibrinator Masie, records & repair of instruments Recover mats Cym looks Industrum and key switch Electric switches, etc. for research Hangers for mats in gym 2 Therapeutic tables  Paint walls of pool rom	12,50 37,50 26,00 64,00 48,00 10,00 10,00 10,00 10,00 112,00 14,50 26,00 35,00 25,00
	01706.30
	the second or their state of their court

### BETTER WIND WINDING MAR 1930-30

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#### DEPARTMENT OF PHYSICAL EDUCATION

MAINTENANCE APPROPRIATIONS	1036-37	2937-58
Regular Maintenance	93000	11000
Special Mintenance	500	450
RECEIVED IN FIRES	1292,25*	1889.50**

<sup>\*</sup> Towel fee, 50% per student \*\* Towel fee, 75% per student

#### University of Kansas Lawrence

Office of The Chancellor

February 17, 1938

#### TO DEANS AND HEADS OF DEPARTMENTS:

Herewith you will find the schedule for the departmental budget conferences for the year 1938-'39.

The budget committee for each department consists of the Central Committee, the dean of the school or director of the division in which the department is budgeted, the head of the department, and all deans interested in the work of the department. In case the dean is also head of the department, the Chancellor will appoint an additional member of the staff. The members of the Central Committee are Dean E. B. Stouffer (chairman), Dean Paul B. Lawson, Dean Frank T. Stockton, and Raymond Nichols (secretary).

It is suggested that department heads consult members of the permanent staff of the department for suggestions, and bring to the conference full information and material bearing on the situation. Presentation of departmental needs in order of importance is highly desirable.

The conferences will be held in the Chancellor's Office. Departments that miss their places in the schedule may have to wait for other appointments.

Cordially yours,

E. H. LINDLEY, Chancellor.

Enc.

Dr. Allen:

Itw would be helpful for you to bring to the conference a brief report on maintenance and irregular payrodl expenditures (including towel fees) for the year, estimated as nearly as you can determine. Mrs. Hulteen can prepare this foryou.

### BUDGET CONFERENCE SCHEDULE

1938-139

Saturday, March 5

9:00--Museum of Mammals

10:00--Museum of Paleontology

10:30--Thayer Museum

11:00--Wilcox Museum

Monday, March 7

9:30--Women's Adv. & Corbin Hall

10:30--Men's Adv. & State Food Lab.

2:00--Libraries

3:45--Marshal

4:00--Aids & Awards

Tuesday, March 8

10:30--Buildings and Grounds

2:00--Extension

Wednesday, March 9

2:00--Water Lab. & San. Engr.

3:00--Advanced Standing

Thursday, March 10

10:30--Chemical Engineering

11:30--Engineering Drawing

2:00--Mechanical Engr.

3:00--Machine Construction

3:45--Applied Mechanics

Friday, March 11

9:30--Architecture

10:30--Electrical Engr.

2:00--Civil Engr.

3:00--Petroleum Engr.

Saturday, March 12

9:00--Mining & Metallurgical Engr.

10:00--Engineering Adm.

10:30--Bursar

Monday, March 14

9:30--Zoology

10:30--Physics & Astronomy

2:00-Botany

3:00-Ent., Ent. Mus., Ent. Field

Tuesday, March 15

10:30--Chemistry

2:00--Home Economics

3:00--Psychology

Wednesday, March 16

9:30--Mathematics

10:30--Pharmacy & Drug Lab.

2:00--Bacteriology

3:30--Physiology

Thursday, March 17

10:30--Registrar

11:15--News Bureau

2:00--Military Science

2:45--Journalism Press

Friday, March 18

10:30 -- Sociology

2:00--Philosophy

Saturday, March 19

9:00-Health Service & Health Instr.

10:30--Psychological Tests

11:00--Appointment Bureau

Tuesday, March 22

10:30--Education Clinic

11:30 -- Oread Training School

2:00--Education

3:30--Physical Education

Wednesday, March 23

9:30--History

10:30--Political Science

2:00--Biochemistry

3:00--Anatomy

Thursday, March 24

10:30--Law

2:00--Romance Languages

3:00--Latin & Greek

Friday, March 25

9:30--German

10:30--College Adm.

2:00--Economics

Saturday, March 26

9:00--Athletics

10:00--Weights & Measures

Monday, March 28

2:00--Geology & Geol. Survey

Tuesday, March 29

10:30--Speech

2:00--Journalism

3:00--Graduate Adm.

Wednesday, March 30

9:00--Medicine (at K. C.)

Thursday, March 31

10:30 -- Chancellor's Office

11:00--Alumni Office

11:15--CSEP Office

11:30--Endowment Ass'n.

Friday, April 1

10:30--Fine Arts Adm.

2:00--Violin & Orchestra

2:45--Organ

3:30--Voice

Saturday, April 2

9:00--Piano

9:30--Drawing & Painting

10:30--Design

Monday, April 4

9:30--Public School Music

10:15--Band

Tuesday, April 18

10:30--English

#### PHYSICAL EDUCATION CLASSES

									Fa	ee	Se.	~ .	m party dates
NO.	TITLE	9 July 444 (103	HOUR	CR		INSTRU	CTOR	GRAD . EI	)UC.	COL	TOTAL	CR .	HRS
348 448 GIO 33			Courses	THE RESERVE OF			Men	and Wor	nen.		4	8	
	Tests and Meas. in Phys. Kinesiology	LiQ.	11:30	2	La	pp p		6			6	12	
70		2.	Courses 11:30	400				1 51			52	156	
	Physical Education 8:30%					bel, Al	lphi				41	82	
	Football		9:30					7			7	21	
65	Basketball		9:30	2	Al	Llen		1		1	2	4	
		3.	Courses	Op	en	to Wome	n.						
31W	Physical Education		11:30					14			14	28	
33W	Physical Education		2:30					5			5	10	
	Theory of Dance		11:30					6			6	12	
	Theory of Athletics I		8:30			over		4			4	4	
	Physical Education Officiating I		3:30			over		6			6	6	
	Theory of Swimming		2:30			oover		8			8	16	
TOT.	ALS							1 157		1	159	371	
			l. Skill	Cou	ırse	es Open	to B	oth Men	and	Wome	n.		
202	Health Instruction					Canutesc					94	0	
	Health Instruction					Canuteso					67 28	0	
	Health Instruction					Canutes					14	0	
						Canuteso					7	0	
	Health Instruction		11:30			Hargiss					26	13	
	Elementary Golf Elementary Fencing		3:30	-	~	Raport					17	8=	
	Elementary Fencing		4:30		m .	Raport				•	27	13点	
	Elem. Tap Dancing		10:30	-	F	Dunkel		plus 3	audit	ors)	23	11点	
	Advanced Tap Dancing		3:30		7	Dunkel		(plus 9	audit	ors	3	1 元 3	
460	Advanced Golf		11:30		2	Hargiss							
		2	. Skill	Co	urs	es Open	tol	Men.					
la	Elementary Basketball				away	Allen					10	51	
	Elementary Tennis		2:30		-	Plumley					6	3	
2a	Elementary Tennis		3:30			Allphin Raport					12	6	
3a	Elementary Swimming		9:30		Part .	Allphin					18	9	
			9:30		SIN S	Plumley					4	2	
5a.	Handball Individual Gymnastics		2:30		FU	Allphin					2	1	
6a 8a	7 72-00-	ion			240	Plumley					7	3-1-	
			Appt.		12	Conger					4	2	
22	a Elementary Tennis		1:30		Tal	Plumley					19	92	
23	a Elementary Swimming		10:30		bud	Raport	1				102	51~	
28	a General Physical Educ.		4:00		2	the share when the first the share the							

NO	TITLE	OUR C	R.	INSTRU	CTOR		TOTAL	CR.HRS
2a 2a 2a 2a 2a 2a 2a 2a 2a 2a 2a 2a 2a 2	Elementary Tennis Intermediate Tennis Elementary Swimming Elementary Hockey Elementary Folk Dancing Elmentary Tennis Intermediate Tennis Elementary Swimming Intermediate Swimming Advanced Swimming Advanced Hockey	9:30 10:30 11:30 1:30 1:30 1:30 11:30 4:30 4:30	- וימיןימיןמיןמיןמיןמיןמיןמיןמיןמיןמיןמיןמי	Bauman Hoover Bauman Hoover Bauman Hoover Bauman Hoover Bauman Hoover	(plus (plus (plus	1 auditor) 2 auditors) 13 auditors)	12 6 24 30 14 6 4 5 19 7 5	6 3 12 15 7 3 2 13 15 25 25 25 25 25 25 25 25 25 25 25 25 25
32a	Elem. Interp. Dancing Elem. Tap Dancing		I	Dunkel	(plus	8 auditors)	10	5
	ALS				(36	auditors)	659	2242

#### Physical Education Classes Spring, 1938

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No TITLE	HOUR	CF	INSTRUCTOR	R GRAD EDUC.	COL	TOTAL	CR HO	DUR
HARM NAME AND PART THAT AND PART AND PART AND PART AND PART AND AND AND AND AND AND AND AND								
	1.Cours	ses	Open to Both	Men and Womer	1.			
36 Hist. & Prin. Ph	ys. Ed. 11:30	3	Elbel	40		40	120	
## First Aid	11:30	2	Allen	70		70	140	
57 Community Recrea			(course wit	thdrawn)		7 77	70	
81 Org. & Adm. of P				13		13 13	39	
80 Treatment Athlet	ac Inj. 10:50 Appt.			10		2	4	
85 Kinesiology		544						
		2.	Courses Open	to Men.				
32M Physical Educat	ion 9:30	2	Allphin	38		38	76	
75 Track and Field			Hargiss	3		3	3	
90 Remedial & Phys.	Exam. Appt.	2	Elbel	1		1	2	
		3.	Courses Open	to Women.				
32W Physical Educat	ion 10:30	2	Hoover	12		12	24	
34 W Physical Educa		2	Hoover	9	1	10	20	
63 Theory of Athle	tics II 8:30		Hoover	8		8	16	
64 Personal Hygien			Dunkel	7		76	14	
68 Physical Educat			Dunkel	16		16	4	
72 Officiating II			Hoover	15		15	45	
84 Phys. Exam. & F	resc.Ex. 10:50	0	Dunkor					
TOTALS				251	1	252	549	
	1.	Hea	alth Instruct:	ion.		36	Q	
20a Health Instruct	ion 8:30	Th	O Canuteson	-McClure		36	0	
20a Health Instruct		<u>lu</u>	O Canuteson	-McClure		24	0	
20b Health Instruct		Tu	9 Canuteson			16	0	
20b Health Instruct	;ion 1:30	F	O Canuteson			13	0	
20b Health Instruct	ion 4:30	N	O Canuteson	-McClure		46		
	2. Skill Co	ars	es Open to Bo	th Men and Wo	men.		701	
42a Elementary Fend			Raport			39	19克	
42c Advanced Fencir			Raport			12	16	
43a Elementary Tap	Dancing 11:30	喜				7	31/2	
43b Intermediate Ta		R	C. Bunkel			5	25	
48a Elem. Tap Danci								
	3	• S	kill Courses	Open to Men.				
la Elem. Basketbal:	1 11:30	1	Plumley			17	8-2	
3b Intermediate Sw:	imming 9:30	当	Raport			15	721	
3b Intermediate Sw:	imming 10:30	Tank.	Allphin			13	2元 2元 2元	
6c Individual Gymna	astics 2:30	2480	Allphin			5	32	
8a Gen. Phys. Educ		2	Allphin				2	

NO. TITLE HOUR CR. INSTRUCTOR .	TOTAL	CR. HOURS
15 a Elementary Boxing 10:30 & Raport	14	7
18 Varsity Athletics Appt. 2 Allphin	6	3
21a Elementary Basketballl1:30 \frac{1}{2} Plumley	6	3
26c Individual Gymnastics 2:30 \frac{1}{2} Allphin	6	3
28a Gen. Phys. Educ. 4:30 \(\frac{1}{2}\) Allphin	46	23
35a Elementary Boxing 10:30 \( \frac{1}{2} \) Raport	13	6=
4. Skill Courses Open to Wo	omen.	
1c Advanced Basketball 10:30 \frac{1}{2} Hoover	2	1
3c Advanced Swimming 11:30 = Hoover	12	6
8 Gen. Physical Educ. 9:30 \( \frac{1}{2} \) Cobb	9	4=
12a Elem. Interp. Dancing 2:30 = Dunkel	16	8
23b Intermediate Swimming 2:30 = Baker	6	3
23c Life Saving 11:30 \( \frac{1}{2} \) Cobb	3	1=
TOTALS PHYSICAL EDUCATION SKILL COURSES	291	145章

#### PHYSICAL EDUCATION CLASSES

	THE SAME AND DESCRIPTION OF THE PARTY AND DES		ED 653 653 653 653 653 653	HA SHE COD	THE REST SHIP SHIP SHIP SHIP SHIP SHIP SHIP SHIP	E 000 CHE (CO) N		all	e se	-W	-
MO.	TITLE		HOUR	OR	INSTRUC	TOR	GRAD . EDUC .	COL	TOTAL	CR	HRS
						Men	and Women.				
	Tests and Meas. in Phys.						4		4	8	
85	Kinesiology		11:30	2	Lapp				6	13	
		2.	Courses	Op	en to Men.						
30	Personal Health		11:30				1 51			156	
31m	Physical Education 8:30%				Elbel, All	phi	a 41		41	82	
	Football	- 49			Conger		7		7	21	
65	Basketball		9:30	2	Allen			L	2		
		3.	Courses	Op	en to Women						
3111	Physical Education		11:30	2	Hoover		14		14	28	
	Physical Education				Hoover		5		5	10	
	Theory of Dance				Bunkel		4		4	12	
	Theory of Athletics I		8:30	2	Hoover		6		6	12	
	Physical Education		1:30	1	Hoover		4		4	4	
	Officiating I		3:30	1	Hoover		6		6	6	
	Theory of Swimming		2:30	2	Hoover		8		8	16	
TOTA	II.S						1 157	1	159	371	
		1	. Skill	Cou	rses Open t	to B	oth Men and	Wome	no		
20a	Health Instruction				Canutesor				94	0	
20a	Health Instruction			Mark I William	Canutesor				67	0	
208	Health Instruction				Canutesor				28	0	
					Camuteson				12	0	*
	Health Instruction			3	Camteson				26	13	
	Elementary Golf		11;30	3					17	8글	
	Elementary Fencing		3:30	Il-moli-					27	135	
	Elementary Fencing		10:30	oli-male		(	plus 3 audit	cors)		112	
	Elem. Tap Dancing		3:30	No lieura		The second secon	plus 9 audit			15	
460	Advanced Tap Dancing Advanced Golf		11:30	W-How W					6	3	
		2.	skill	Gov	rses Open	to M	len.				
	Elementary Basketball		11:30	of the	Allen				10	5	
	Elementary Tennis		2:30	ark.	Plumley				11	5克	
	Elementary Tennis		3:30	A. Fellow	Allphin				6	3	
	Elementary Swimming		9:30	multi-					12	6	
	Elementary Swimming		10:30	maile.	Allphin				18	9	
50	Handball		9:30	mente	Plumley					4	
	Individual Gymnastics		2:30	and a	Allphin				6	2	
	General Physical Educati	Lon	11:30	- American	Plumley				7	71	
	Varsity Athletics		Appt.	and a second	Conger					28	
222	Elementary Tennis		1:30	and the	Plumley				19		
23a	Elementary Swimming		10:30		a naport				102	51	
288	General Physical Educ.		4:30		allphin						

NO	TITLE	TIR (	IR.	INSTRI	ICTOR		TOTAL	CR.HRS.
2a	Elementary Tennis	9:30	富	Bauman			12	6
26	Intermediate Tennis	10:30	8	Bauman			6	3
32	Elementary Swimming	11:30	출	Hoover			24	12
9a	Elementary Hockey	4:30	1 2	Hoover			30	1.5
13a	Elementary Folk Dancing	11:30	1	Bauman			14	7
	Elmentary Tennis	10:30	1	Bauman			6	3
	Intermediate Tennis	1:30	1	Hoover	· (plus	1 auditor)	4	2
	Elementary Swimming	2:30	Sec.	Bauman			5	2분
	Intermediate Swimming	11:30	THE STATE OF	Hoover	(plus	2 auditors)	19	95
	Advanced Swimming	11:30		Bauman			7	32
	Advanced Hockey	4:30	Contract of the Contract of th		(plus	13 auditors)	5	25
	Elem. Interp. Dancing		5,500		The state of the s	8 auditors)	10	5
			Chr.	Dunkel	I To you come		A	2
402	Elem. Tap Dancing	9.00	2	TO STATE OF				
TOT	ATS				(36	auditors)	659	2241

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**公共工作工作** 

### Physical Education Classes Spring, 1938

TITLE	HOUR		INSTRUCTOR			COL	TOTAL	
	1.Cours	es (	open to Both 1	Men aı	ad Wome	20		
6 Hist. & Prin. Phys. Ed.	. 11:30	3	Elbel		40		40	120
7 First Aid	11:30				70 .		70	140
7 Community Recreation			(course with	hdram				
1 Org. & Adm. of Phys. Ed	1. 8:30	3			13		13	39
O Treatment Athletic Inj.					13		13	26
5 Kinesiology	Appt.				2		2	4
		2. (	Courses Open	to Men				
2M Physical Education			Allphin		38		38	76
5 Track and Field			Hargiss		3		3	3
O Remedial & Phys. Exam.	Appt.	2	Elbel		1		1	2
		3. (	Courses Open	to Wo	nen.			
2W Physical Education	10:30	2	Hoover	*	12		12	24
4 W Physical Education	9:30	2	Hoover		9	1	10	50
3 Theory of Athletics I		2	Hoover		8		8	16
4 Personal Hygiene	9:30	2	Dunkel		7/		7	14
8 Physical Education	3:30	1	Dunkel		16/		16	16
2 Officiating II	2:30	1	Hoover		7		2	4
4 Phys. Exam. & Presc.Ex	E. 10:30	3	Dunkel		15		70	45
OTALS					251	1	252	549
	1.	Hea	lth Instructi	on.			36	2
Oa Health Instruction	8:30T	h	O Canuteson-	McClu	re		36	9
Oa Health Instruction	1:307	u	O Canuteson-	McClu	re		24	9
Ob Health Instruction	8:30T	u					16	9
Ob Health Instruction	1:30F		O Canuteson-				13	0
Ob Health Instruction	4:30W		O Canuteson-	McClu	re		46	0
		7	s Open to Bot	h Men	and Wo	men.		194
2a Elementary Fencing	Appt.	100					39	172
2c Advanced Fencing	Appt.	18	Raport				32	1/6
3a Elementary Tap Dancin			Dunkel				7	31
3b Intermediate Tap Danc	THE TO: 50	F	Dunkel C. Bunkel				5	25
8a Elem. Tap Dancing								
	3.	Sk	ill Courses O	pen t	o Men.			
a Elem. Basketball	11:30	1	Plumley				17	8章
b Intermediate Swimming	9:30	1 S	Raport				15	7章
b Intermediate Swimming		2000	Allphin				13	200
se Individual Gymnastics		200	Allphin					25
Ba Gen. Phys. Educ.	3:30	是	Allphin				-	3章

10.	TITLE		HOUR	CR.	INSTRUCTOR	TOTAL	CR. H	OURS
L5 a	Elementary B	oxing	10:30	1	Raport		7	COMP (CAMP (CAMP (CAMP)
	Warsity Athl			2762	Control of the Contro	6	3	
	Elementary B		The state of the s	The second secon		6	3	
	Individual G			ALC:		6	3	
28a	Gen. Phys. E	duc.	4:30	I	Allphin	46	23	
	Elementary B		10:30	N N	Raport	13	6월	
	dvanced Baske		10:30	1	Hoover	2	1	
			90.00	1				
ic Ac	dvanced Swimm	ing		2542	Hoover	12	6	
Ger	a. Physical E			100	Cobb	9	4	
2a I	Elem. Interp.	Dancing	2:30	3	Dunkel	16	8	
3b ]	Intermediate	Swimming	2:30	2	Baker	6	3	
3c I	Life Saving		11:30	1	Cobb	3	北京	
	LS PHYSICAL E					291	145=	
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# SCHOOL OF BHOMBERIES AND ARRESTED TO BANKS

Haroh 17, 1956.

Dr. F. C. Allon Department of Physical Edwetion Robinson Cymnasium University of Henses

Door Dr. Allens

As requested some time ago I have had one of my CSEP students working on survey, plans and estimate for the grading and draining of the two athletic fields at the southwest corner of the compus. By putting in a considerable time on this project myself we have been able to get together a tracing which I will present to you tenerrow, and if desired we can make from this a required number of blueprints.

As you will note on this plan I have divided the estimate in the north field and the south field; the north field being the tract about 400 by 1100 feet at the southmest corner of the campus, and the south field being a field purchased by the ROIC and turned over to the university for its use. This field is approximately 300 feet wide by 700 feet long.

In regard to the drainage ditch going through the morth field, I have considered this matter rather carefully and decided that it would be impractical to attempt to use any vator vay having an area of cross section less than the culvert which now goes under the read about the middle on the north line of the field and about the middle east and west.

This culvert drains a considerable area, there being water coming down the ditch from the east from the power plant and from outlets from downspouts from various university buildings, and to the north of the culvert there is cared for the drainage of the entire field south of the auditorium together with downspout drains from several of these buildings.

I have taken occasion to observe the run-off through this oulvert at times of heavy rains and have seen the culvert running entirely full. This, of course, does not happen often but since it does happen, if a smaller area were used it would mean the entire field would be flooded and maked quite badly.

I have therefore shown a cross section of a drainage box, side walls built up of rough stone subting on concrete footings, having a concrete floor and reinforced concrete top. The grade of this box is set so that the fill in the field would entirely cover it so that it would offer no obstruction in the playing field.

I have shown on the tracing the quantities of material necessary together with grading and tile drains, and on a separate sheet I am applying a unit price which I feel is semanare near correct in order that you may have some idea of the approximate cost of the project.

You will note from elevations about on this plat that the north field and could from 12 to 14 feet in the 400 feet across it. The proposed grade outs down at the north approximately 8 feet and fills 6 or 7 feet at the south, and outs this slope to approximately one por cout or a drop of 4 feet in crossing the field to the south. This is probably as noor level as we dere so and maintain proper surfact drainage. I think this grade would not be a serious objection on the playing field.

A similar grade is show for the field to the south. This you will note becames a rather large project and if necessary the tile drains could be left out for the present. The tile to be placed in the new enhantment tenards the south edge of the field could not be placed at this time on account of the decirability of allowing the fill time to theroughly settle.

I realize that this project no doubt is calling for a greater expense them you had emperted but I thought best to draw up this plen on the basis of a first class completed fob, and if you are umble to use it at the present time it the transfer of the transfer o 

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Betimate of cost of improving athletic fields, southwest corner compus as per plans dated February, 1938:

# Horth Field -- 496° x 1105° = 10 sq. acros

23,000 co yo grading 4208 line it. 4" drain tile Labor placing 4208 ft. drain	at .05 tile at .15	\$5060.00 210.00 650.00 \$5900.00	
1125 lbs. Reinforcing Steel 1 Removable Grating 3 Manholes	at 7.00 at 7.00	525.00 270.00 620.00 3200.00 45.00 7.00 21.00	
Labor excevating for footing	ct .50	50.00 32742.00	

# South Field -- 316° z 731° = 5.3 sq. acres

770 coy. Dec and Fill	at .22	1694.00
	at «O5	120.00
	at alo	20,00
	at .35	70.00
250 ** 10" **	at .50	75.00
	at .70	133.00
Labor placing drain tile 3140	at .15	471.00 22583.00

#### Street

Grading and Drainage	05900°00
Drain Dox	2740°00 08640°00
South Field	02583

Outdon't

## BUDGET RECOMMENDATIONS FOR 193\_8-193\_

	NAMES	Months	FOR CURREN		RECOMMENDA		CHANCELLOR'S  PECOMMENDATIONS	REMARKS
		Service	Position	Salary	Position	Salary	RECOMMENDATIONS	
	7. C. Allon							
	I. W. Margans							
3.	Z. Z. ZIDel			2700				
-	Euth Hoover			2320				
	Miliapheth Dunkel							
	T. T							
7.	II. O. Allphin							
<b>*</b>	Jey Plumley			1000				
	Malph Concer		Trans.					
0.	Herold Report							
1.	Allo Baines.		Asst. Instru					
2*	Marel Cobb		Appt. Instr.					
***	Alberta Bulteen	22						
N.	Assistance (Nex)			200				
5.	Towal room assista			800				
TO	OTAL SALARIES FOR DEPART	MENT						
M	aintenance Regula							

# BUDGET RECOMMENDATIONS FOR 193\_-193\_-

NAMES	Months	FOR CURRENT YEAR		RECOMMENDATIONS OF COMMITTEE		CHANCELLOR'S  PECONINEENDATIONS	REMARKS
	Service	Position	Salary	Position	Salary	RECOMMENDATIONS	
6. Malamos II	va allowings						
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TOTAL SALARIES FO	OR DEPARTMENT						
Maintenance	Regular						
	Woods at		100				

Balonceon march 1 1877 marking courts (ture a cul) 500 24 lenvies nets 200 Court marker 30 Concelnoon 720 Womensassistence Colod

action of a 3 hours of 8.30 to 11:20

VACIBAINGSTALY

Est. Egg. for Reminder Ellis gen maint. Bal. Mr. 1 \_\_\_\_\_ 1911.67 marking courtsless (ap error Bus. Je.) 4.35. 24 T. Wet marken 1476,67 Lucy pagnel 820. Landly 150, 820 Hus and in Pel. Officed ilen 400. 300 1876.67

\* Can we limit this to #1900?

If not, what items are most wyent?

#### ESTIMATED EXPENSES FOR REMAINDER OF YEAR:

Laundry
Trregular payroll
Office supplies
Tennis court marker
Tennis nets (2 doz.)
Marking tennis courts 24 courts, marked 3 times a week
for next 10 weeks, at \$1. per court
Circulating fan in basement
New motor for fan in towel room
Gym mats (men)
(women)

720.00. 720.00. 71.50. 47.00. 1500.00. 300.00

30.00

850.00

2 hole.

moung & work on \$ 50.

Total estimated expenses for remainder of 1937-38 -

\$3168.50

Unincumbered balance as of Feb. 28, 1938 -

\$1911.67

\$ 1256.83