

THE UNIVERSITY OF KANSAS  
Office of the Chancellor

February 26, 1946.

To Heads of Departments:

The schedule of conferences on the 1946-47 budget is enclosed.

The University faces the peak year of post-war enrollment. Apparently the enrollment will be limited only by the ability of the University to expand student housing, faculty, classrooms and offices, and clerical staff. Information and suggestions bearing on the enrollment in your department should be brought to the conference.

Conferences will be held in the office of the Graduate School. The committee for any conference will consist of the central Budget Committee, the head of the department concerned, and the dean or director interested in the work of the department under discussion.

The maintenance and irregular payroll forms which are enclosed should be completed and brought to the conference.

Sincerely yours,

DEANE W. MALOTT,  
Chancellor.

encs.