

MAINTENANCE FUND REPORT

Expenditures in 1944-45, Estimates for 1945-46, and Requests for 1946-47

DEPARTMENT OF Physical Education

RESOURCES:

For the Fiscal Year Indicated		
1944-45	1945-46	1946-47
Actual	Estimated	Requested
Balance forward from previous year	- 953.02cr.	2,813.91
Regular budget allowance	1,600.00	1,600.00
Special budget allowance 4 doz. Tennis Nets		1,300.00
Fee income (both semesters and summer session)	3,444.30	1,304.09*
Other receipts Navy V-12 Physical Training	1,437.04	667.02
Fee Income Estimated for Spring Semes.		500.00est
TOTALS:	5,528.32	6,885.02est

EXPENDITURES:

1. Maintenance:

	Expended Fiscal Year 1944-45	Estimated to Date	Estimated Rest of Yr.	Total for Year	Recommended Fiscal Year 1946-47
Office supplies	186.15	155.68	60.00	215.68	200.00
Postage	294.90	173.90	100.00	273.90	300.00
Printing	34.28		25.00	25.00	30.00
Telephone & telegraph	73.22	58.76	30.00	88.76	80.00
Repairs, etc.	821.01	197.42	600.00	797.42	1,000.00
Freight & express	46.70	24.32	20.00	44.32	50.00
*Lab. supplies	487.30	185.94	300.00	485.94	600.00
**Permanent equipment	115.00	916.47	75.00	991.47	2,500.00
Travel expense					
TOTALS:	3,430.96	2,538.14	1,648.00	4,186.14	8,185.00

List below any additional items carried on your books, such as:

Steno. Bureau services					
Vis. Instr. Bur. services		9.75		9.75	10.00
Association dues	16.00		8.00	8.00	15.00
Laundry	983.59	425.41	300.00	725.41	1,000.00
Photographic work					
Spencer Land Lease	100.00				
Labor on Tennis Court		312.24	100.00	412.24	1,000.00
Fee Refunds	272.81	78.25	30.00	108.25	100.00

2. Payroll (item 3b on Irregular Payroll Report

803.21	822.91	1,400.00	2,222.91	600.00
4,234.17	3,361.05	3,048.00	6,409.05	8,785.00

*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.

**Itemize on reverse side.