

# MAINTENANCE FUND REPORT

Expenditures in 1942-'43, Estimates for 1943-'44, and Requests for 1944-'45

DEPARTMENT OF Physical Education

RESOURCES :

|                                    | 1942-43   | 1943-44   | Requested<br>1944-45 |
|------------------------------------|-----------|-----------|----------------------|
| Regular budget allowance           | 1,600.00  | 1,600.00  | 1600.00              |
| Balance forward from previous year | 645.38    | 5,850.87  |                      |
| Special budget allowance           | 400.00    |           |                      |
| Fee income                         | 11,313.26 | 3,196.62* | 2                    |
| Other receipts                     |           |           |                      |
| Unappropriated Funds               | 1,930.00  |           |                      |
| Transfer deposits                  | 19.50     |           |                      |
| Tennis Court Maint.                |           | 488.56    |                      |
| TOTALS . . . . .                   | 15,908.14 | 11,136.05 |                      |

\*March 1

EXPENDITURES :

|                           | Expended<br>1942-43 | Expended<br>to Date | Est. Rest.<br>of Year | Total<br>for Year | Recommended<br>1944-45 |
|---------------------------|---------------------|---------------------|-----------------------|-------------------|------------------------|
| 1. General Maintenance :  |                     |                     |                       |                   |                        |
| Office supplies           | 173.81              | 117.15              | 85.00                 | 202.15            | 200.00                 |
| Postage                   | 145.30              | 109.65              | 50.00                 | 159.65            | 150.00                 |
| Printing                  |                     |                     |                       |                   |                        |
| Telephone & telegraph     | 78.57               | 67.34               | 40.00                 | 107.34            | 100.00                 |
| Repairs, etc. Ath. Assoc. | 592.86              | 759.12              | 200.00                | 959.12            | 800.00                 |
| Freight & express         | 7.52                | 6.30                | 5.00                  | 11.30             | 15.00                  |
| *Lab. supplies Classroom  | 1690.29             | 1505.81             | 500.00                | 2005.81           | 1500.00                |
| **Permanent equipment     | 3752.39             | 3528.18             | 200.00                | 3728.18           | 1000.00                |
| Travel expense            |                     |                     |                       |                   |                        |

List below any additional items carried on your books, such as -

|                           |         |         |         |         |         |
|---------------------------|---------|---------|---------|---------|---------|
| Steno. Bureau services    |         |         |         |         |         |
| Vis. Instr. Bur. services |         |         |         |         |         |
| Association dues          | 22.00   | 19.00   | 3.00    | 22.00   | 22.00   |
| Laundry                   | 866.72  | 856.66  | 500.00  | 1356.66 | 1000.00 |
| Photographic work         |         |         |         |         |         |
| Lease - Spencer Tract     | 100.00  | 100.00  | --      | 100.00  | 100.00  |
| Fee Refunds               | 397.71  | 143.90* | 100.00  | 243.90  |         |
|                           |         |         |         |         |         |
|                           |         |         |         |         |         |
|                           |         |         |         |         |         |
|                           |         |         |         |         |         |
|                           |         |         |         |         |         |
| TOTALS . . . . .          | 7827.17 | 7213.11 | 1683.00 | 8896.11 |         |

2. Payroll (item 3b on Irregular Payroll Report)

|                |         |         |         |           |
|----------------|---------|---------|---------|-----------|
|                | 746.40  | 1360.00 | 2106.40 | 1400.00   |
| GRAND TOTALS : | 7827.17 | 7959.51 | 3043.00 | 11,002.51 |

\*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.

\*\*Itemize on reverse side.