

THE UNIVERSITY OF KANSAS
Lawrence

Office of
the Chancellor

June 23, 1943

TO DEPARTMENT HEADS:

The budget of your department for the 1943 summer sessions is attached.

Individual salary notices are now being prepared and will be mailed within a day or two.

For the information of yourself and your staff, salaries are being paid as follows for the various summer terms, using the 1943-44 salaries as bases:

5-weeks term - $1/9$ of the 9-months salary

8-weeks term - 20% of the 9-months salary

16-weeks term - $1/3$ of the 9-months salary

RAYMOND NICHOLS
Executive Secretary