

MAINTENANCE FUND REPORT

Expenditures in 1941-'42, Estimates for 1942-'43, and Requests for 1943-'44

DEPARTMENT OF Phys. Ed.

RESOURCES :

	1941-42	1942-43	Requested 1943-44
Regular budget allowance	1600.00	1600	1600.00
Balance forward from previous year	550.31	645.38	
Special budget allowance	685.00	400.00	400.00
Fee income	1260.62	9654.27	5000.00
Other receipts	<i>Unappr. Funds</i>	1930.00	
	<i>T. Dep.</i>	19.50	
TOTALS	4511.36	14239.15	7000.00

EXPENDITURES :

	1942 - 43				
	Expended 1941-42	Expended to Date	Est. Rest of Year	Total for Year	Recommended 1943-44
1. General Maintenance :					
Office supplies	182.30	128.39	75.00	203.39	200.00
Postage	154.54	103.90	50.00	153.90	150.00
Printing					
Telephone & telegraph	96.13	55.85	40.00	95.85	100.00
Repairs, etc.					
Freight & express	12.24	7.17	5.00	12.17	15.00
*Lab. supplies - <i>Classroom</i>	321.84	1094.99	500.00	1594.99	973.00
**Permanent equipment	972.28	1493.10	250.00	1743.10	1000.00
Travel expense					

List below any additional items carried on your books, such as -

Steno. Bureau services					
Vis. Instr. Bur. services					
Association dues	11.00	7.00	5.00	12.00	12.00
Laundry	179.93	479.96	350.00	829.96	600.00
Photographic work					
<i>Repairs & care of play-grounds & equipment</i>	835.46	656.94	400.00	1056.94	800.00
<i>Dance - Speech, throat</i>	60.00	100.00		100.00	100.00
<i>Fee Refunds</i>		397.71	400.00	797.71	500.00
TOTALS	2825.72	4525.01	2075.00	6600.01	4450.00

2. Payroll (item 3b on Irregular Payroll Report)

	588.89		281.69	2550.00
GRAND TOTALS :	3414.61		6881.70	7000.00

*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.

**Itemize on reverse side.