

February 21, 1944

Members of Staff:

The end of the 4 weeks of this term in the army schedule is March 4th. I should like to have the grade cards in my office by Monday evening, March 6th.

As you probably know, the system this term is different; you have enough white cards for each boy enrolled in your classes. We want you to send in a card for every boy enrolled indicating whether his grade is A, B, C, D, F, or Inc. If you have received a withdrawal note for a boy, please indicate the withdrawal and the grade he was receiving at the time of his withdrawal.

We shall return these cards to you for later use after we have compiled the grades.

Sincerely yours,

Bert A. Nash
University Administrator

BAN:o

February 1, 1944

Members of Faculty:

The enrollment organization is as follows:

1. Entrance tests for all new trainees, 8:00-10:15 a.m., and 2:00-4:00 p.m., Saturday, February 5, Registration of all new trainees 10:30-12:00 a.m., Saturday, February 5.

2. The boys will be given enrollment cards Sunday, February 6, in Lindley Auditorium.

3. All boys should be in classes Monday, February 7, with regular schedule starting. Most of the boys will have their books. Those who arrived too late Sunday to receive them will have to wait until Monday to get their books. All books are on hand.

4. The enrollment cards which you have received are printed in three colors: white for Term I, yellow for Term II, and orange for Term III. Be sure that instructors take the correct color cards to their classes.

5. You have received enough enrollment cards so that each boy should make out two cards. One of these is for the College Office and one is for your use.

6. Please be sure that on each card the trainee writes his name (printing would be better), the days that the class is scheduled to meet each week, the hours of meeting, and the room and building in which the class is held.

* 7. By the middle of the week you should have all the enrollments complete. Will you then please send to this office a list of enrollments by classes with the name of the instructor on each list so that we may check to see that each boy is properly enrolled.

8. Please do not destroy extra enrollment cards. If you will return them to this office after a week or two, we may be able to use them later.

Sincerely yours,

Bert A. Nash
University Administrator

BAN:o

M. Wash

ARMY SPECIALIZED TRAINING PROGRAM

Physical Efficiency Test Results

FEBRUARY 1944

A study of the scores of more than 6,000 trainees at typical A.S.T. units in every section of the country shows the following levels of performance in physical efficiency tests events after one term in the A.S.T.P.

Percentage Groups	Push Ups	Squat Jumps	Sit Ups	Pull Ups	100 Yard Pick-a-back	Burpee 20	300 Yard Shuttle
Top 1% at this level or better	45	75	105	16	19 Sec	17	38 Sec
10% at this level or better	33	58	60	10	21	14	41.4
20% at this level or better	29	49	50	9	22	13	42.6
30% at this level or better	27	46	45	8	23	12.50	43.6
40% at this level or better	25	42	40	7	24	12	44.6
50% at this level or better	23	39	37	6	24.4	11.75	45.5
60% at this level or better	21	37	35	5	25	11.50	46.2
70% at this level or better	20	35	33	4	26	11	47.3
80% at this level or better	18	32	30	3	27	10.50	48.8
90% at this level or better	15	29	25	2	28.5	9.75	51.3
Bottom 1% at this level or lower	8	15	15	0	34	8	60

(For display on bulletin board)

FEB 17 1944
Div. Mil. Sci. & Tactics
University of Kansas
24-69745ABCD-4800

February 15, 1944.

Messrs. Porter
Hayes
Austin
Schaake

Dear Friends:

Dr. Nash, ASTP coordinator, is very anxious that you instructors emphasize to your classes not once, but as often as necessary, the necessity of these ASTP boys getting their gymnasium equipment at the earliest possible moment.

Jack Austin's load is being lightened due to the fact that some of the classes are not being held. Therefore, they are asking Jack to take charge of the supply room - only one man to handle it. Ray Kanehl is working with Dr. Nash, setting perhaps Tuesday and Friday afternoons when Jack shall keep the supply room open and sell equipment to the trainees.

Dr. Canuteson is finding much fault with the fact that the trainees are using G.I. shoes and having a world of foot trouble, sprained ankles, and so forth. It is up to us to reduce this to the minimum, so let us give it our fullest co-operation.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

February 15, 1944

Memorandum to Col. McMorris:

The following physical training classes are suggested for the inspection tour of Col. Craig on Thursday, February 17:

- (First choice) 9:30 a.m. Sec. 19-21, Term 3 - Mil. Sci.
- (Second choice) 9:30 a.m. Sec. 9-10, Term 3 - Hoch Aud.
Sec. 18-22, Term 3 - Hoch Aud.
- (Third choice) 7:30 a.m. Sec. 3-4, Term 1 - Mil. Sci.

To Dr. Allen

Subject - Term grades in Physical Training

Cohen, Ben - Sec. 2, 12:30 MWF - Absent 31 Dec. to date.

Dolinsky, Meyer - Sec. 2, 12:30 MWF - Absent 29 Nov. to 24 Jan.
Excused 29 Nov., 6 Dec., only.

Friedman, Carl - Sec. 3, 10:30 TS 2:30 W - Absent 11 Dec., 14-15-18
Dec., 8-11-18-19-25-26 Jan. We have had no
notice that he is to be excused.

Hale, Lawrence - Sec. 3, 10:30 TS 2:30 W - Absent 8-11-18-19-25-26
Jan. We have had no notice that he is to be
excused.

Johnson, Gale - Sec. 3, 10:30 TS 2:30 W - Absent 27 Nov., 11-14-15-
18 Dec., 5-8-11-18-19-25-26 Jan. Excused 10 to 17
Dec. only.

Mabon, William - Sec. 3, 10:30 TS 2:30 W - Absent 27-30 Nov., 1 Dec.
to date. Excused for semester on 24 Nov.

Seidell, Richard - Sec. 13, 8:30 TTH 1:30 S - Absent 27 Nov.,
14 Dec. to date. We have had no notice that he
is to be excused.

In each of these cases the student has not done the prescribed
work and has furnished no evidence of the ability to do so.

27 January 1944

Howard Foster

January 4, 1944.

Dr. Bert Nash,
AST Program,
University of Kansas.

Dear Dr. Nash:

I am sorry that I missed the meeting at noon today, but I was meeting with the Selective Service Board for a reorganization, and did not get away until 12:30. I just wanted you to know the reason for my absence.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

December 27, 1943

To Heads of Departments in AST Program:

As you know, the army is planning to administer the achievement tests on January 3, 4, and 5. If it is possible for you to do so, they would like to have us furnish some assistance in scoring these papers starting on Monday, January 3.

If you have people who would be willing to give as much as two half-days during that period, will you please send me their names and the half-days which they would prefer to work. We will try to satisfy their desires in the matter, especially if they will indicate first, second, third, and fourth choices for these half-days.

Sincerely yours,

Bert A. Nash
Director, AST Program

Mr Allen

ASF Circular)
No. 147)

HEADQUARTERS ARMY SERVICE FORCES,
Washington 25, D. C., 11 December 1943.

	Section
ARMY SPECIALIZED TRAINING PROGRAM--Clothing for physical training activities-----	I
PERSONNEL--Replacement training center-----	II
STATION SUPPLY PROCEDURE--Local purchase order-----	III
ENLISTED MEN--Promotion-----	IV

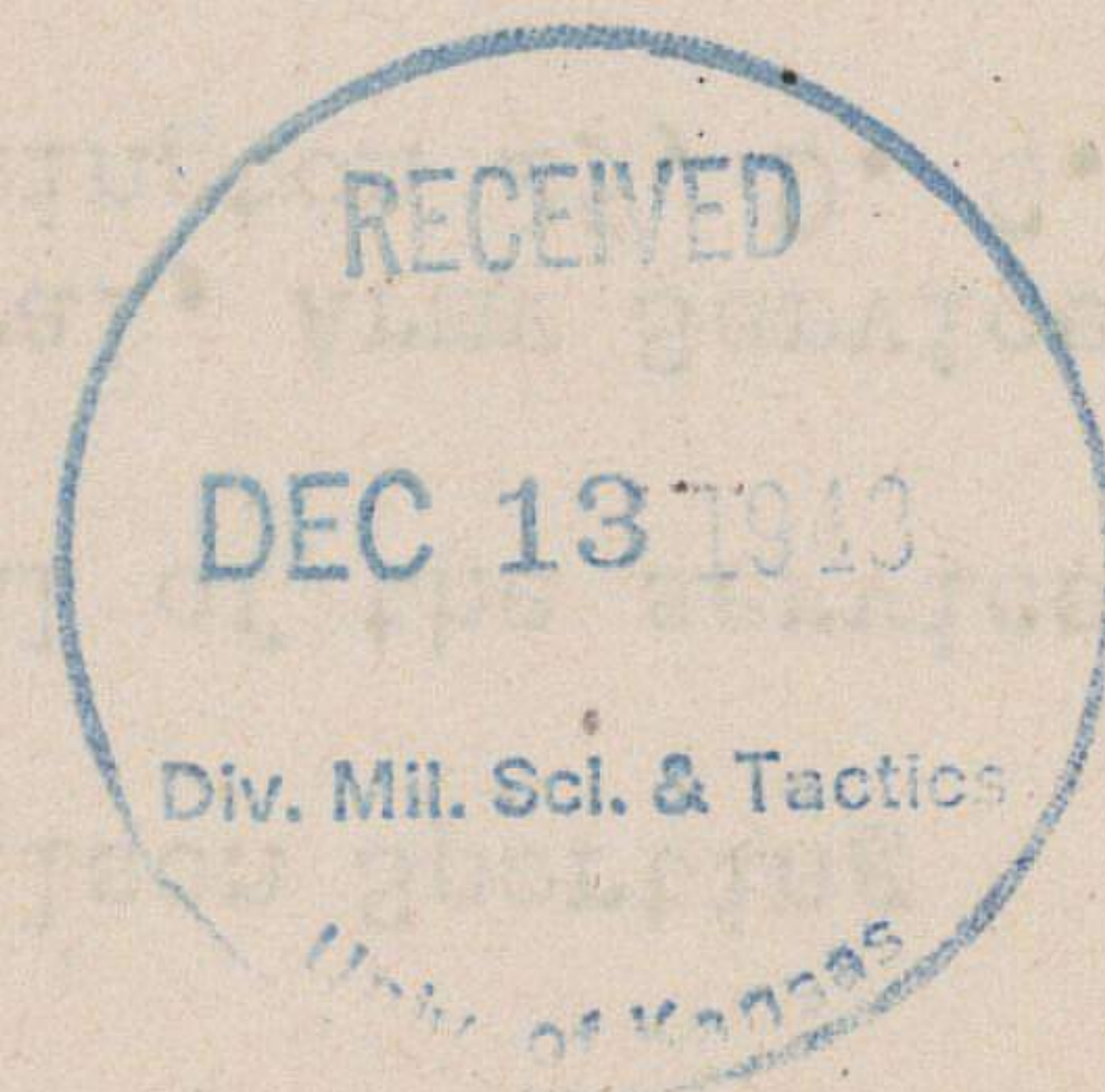
I--ARMY SPECIALIZED TRAINING PROGRAM.--1. The proper execution of the Physical Training Program, Army Specialized Training Program, requires that participants wear suitable clothing. Each trainee upon arrival at a training unit will provide himself with the following items:

- 2 athletic T-shirts
- 1 pair athletic shorts
- 2 athletic supporters
- 2 pairs athletic sweat socks
- 1 pair rubber-soled training shoes

2. At many installations it is desirable that trainees also provide themselves with sweat shirts and sweat pants.

3. Arrangements have been completed whereby these articles may be purchased from the Wilson Sporting Goods Company through the following divisions of that company:

- | | |
|-------------|--|
| Boston | Horace Partridge Company
55 Franklin Street
Boston 10, Massachusetts |
| Pittsburgh | Lowe & Campbell Athletic Goods Company
529 Pennsylvania Avenue
Pittsburgh 22, Pennsylvania |
| Kansas City | Lowe & Campbell Athletic Goods Company
1511 Baltimore Avenue
Kansas City 8, Missouri |
| Denver | Lowe & Campbell Athletic Goods Company
1751 California Street
Denver 2, Colorado |



4. The division of the Wilson Sporting Goods Company will supply order blanks without requisition to units which they have been directed to serve.

These will be accomplished in quadruplicate and the following disposition made:

- a. The original will be sent to the division of the Wilson Sporting Goods Company from which the order blanks were received.
- b. The duplicate will be sent to the commanding general of the service command having jurisdiction.
- c. The triplicate will be sent to the Commanding General, Army Service Forces, Attention: Army Specialized Training Division, Washington 25, D. C.
- d. The quadruplicate will be retained for file.

5. Orders must be approved by the commandant who will be responsible that merchandise is sold only to military personnel under the Army Specialized Training Program. His approval will contain the following statement:

I approve this order and certify that the items ordered are for the exclusive use of military personnel under the Army Specialized Training Program.

6. Upon receipt of duly certificated orders the Wilson Sporting Goods Company will make delivery to the ordering agencies on a 30-day net cash basis

7. The following prices, including delivery to any participation institution, have been established:

Stock No. AST 1 athletic sweat shirts	\$1.20 each
AST 2 athletic sweat pants	1.40 pair
AST 3 athletic T-shirts	.37 each
AST 4 athletic shorts	1.55 pair
AST 5 athletic supporters	.35 each
AST 6 athletic sweat socks	.37 pair
AST 7 rubber-soled training shoes	2.40 pair

8. Reasonable and necessary exchanges or return of unused merchandise will be permitted, provided the exchanges or returns are completed within 30 days from date of invoice, and the articles returned are in perfect condition and in their original packages or boxes. Transportation charges on returned merchandise will be paid by the organization or agency making the return, and articles shipped by the Wilson Sporting Goods Company in exchange for returned merchandise will be sent transportation charges collect.

9. If institutional authorities are willing to handle this business through their normal purchasing systems there is no objection to such procedure. Otherwise, commandants will make such arrangements as may be necessary and will be responsible in any case for the collection from trainees of the cost of merchandise received, and for enforcement of the provision that this merchandise is to go only to military personnel under the Army Specialized Training Program. First-year advanced ROTC students and men in the ASTRP are included in "military personnel under the ASTP."

(SPX 420 (7 Dec 43)OB-D-SPTRO-MB-A)

II--PERSONNEL.--1. Under a recently released directive of the War Department, graduates of Army Service Forces Replacement Training Centers will be assigned by the Adjutant General as replacements in existing units and as loss replacements overseas in accordance with established personnel priorities. Prior to completion of the prescribed training, no trainee will be relieved or reassigned from a replacement training center except by reason of discharge, hospitalization or AWOL for 60 days or more, sentence by a general court-martial, transfer as a conscientious objector or as a suspected subversive alien, or transfer to a special training unit as inapt. Prescribed training is defined as the full 17-week replacement training center course. It does not include special courses for Army Specialized Training Program, Reserve Officers Training Corps or premedical personnel, refresher courses for those already basically trained, or courses for personnel of other commands.

2. In addition to the above, replacement training center graduates may be assigned, within levels established by the War Department, for attendance at officer candidate schools and specialist schools. No individuals will be transferred to Army Air Forces or to the Army Specialized Training Program except those selected applicants whose orders were in process as of 20 November and issued prior to receipt of these instructions.

3. The above policy does not contemplate the use of replacement training center graduates for activation of new units without specific approval of the War Department. Any requests for such exceptions to the above policy will be forwarded to the Director, Military Personnel Division, ASF, for submittal to the War Department. Each request must be accompanied by full justification therefor and will be approved only if it will not result in a shortage of replacements nor require the transfer of men from units for replacement purposes.

(SPX 220.3 (2 Dec 43)OC-E-SPGAC-MB-A)

III--STATION SUPPLY PROCEDURE.--Paragraph 7, section IV, Circular No. 209, War Department, 1943, requires that a copy of each local purchase order for any item of ordnance supply be marked "information only" and forwarded to the depot commander responsible for serving the particular area. To comply with this circular, installations following the local purchase procedure as prescribed on pages 2.01 and 2.02, ASF Manual M 403, Station Supply Procedure, will forward copy No. 6 of the purchase order and voucher marked "information only" to the appropriate depot commander for all local purchases of items of ordnance supply.

(SPX 461.01 (10 Dec 43)OB-P-SPICY-MB-A)

IV--ENLISTED MEN.--Paragraph 3d, section V, ASF Circular No. 89, 25 September 1943, is rescinded and the following substituted therefor:

3d. Technicians, fourth and fifth grades, who do not hold permanent warrants as such will be reduced upon termination of their assignment to the duties for which appointment to the technician grade was made as authorized by paragraph 13c (4), AR 615-5, 30 June 1943.

(SPX 220.2 (1 Dec 43)PE-A-SPGAP-MB-A)

By command of Lieutenant General SOMERVELL:

W. D. STYER,
Major General, General Staff Corps,
Chief of Staff.

OFFICIAL:

J. A. ULIO,
Major General,
Adjutant General.

Reproduced at Hq Seventh SvC, ASF, Omaha, 2, Nebr., 12 December 1943 (SPKBE)

DISTRIBUTION: (DL-14) THREE (I) O, P, S, T, and U.
THREE (II) A, B, C, D, E, G, H, J, K, M and N-1.
FOUR (3 each) W-1 (Attn: Post Engineer) and X.

Army classes in Hoch Auditorium - (November term)

1. Stage too small for classes over 50.
2. Schedule calls for 66 - 75 - and 100 to a class.
3. Schedule calls for 3 groups at one time on 3 days per week (approximately 250 boys)
4. Auditorium frequently seated for tests or meetings, and classes have had to meet outside. This will not be so easy during winter months.
5. Class periods are of 2 hours duration; the entire time cannot be given to calisthenics; there must be time for games, and this takes space.

ARMY SPECIALIZED TRAINING PROGRAM
UNIVERSITY OF KANSAS
LAWRENCE, KANSAS

OFFICE OF THE
UNIVERSITY COORDINATOR

December 13, 1943

Dr. Allen
Robinson Gym

My dear Dr. Allen:

You will be interested in this section of Circular No. 142 from Headquarter, Army Service Forces, 7 Dec. 43.

"1. TEST. Reference is made to the Pamphlet, Army Service Forces, Army Specialized Training Division, Physical Efficiency Tests, revised 5 May 1943.

2. The administration of the physical efficiency test, as prescribed, may involve difficulties at some AST units during inclement winter weather. This applies particularly to the 300 yard runs and the 100 yard pick-a-back. Because of varying conditions at different institutions and during different seasons, necessary modifications of these test events may be authorized by those locally responsible, or they may be omitted from the test if conditions are such as to make their omission advisable.

3. If departure from prescribed methods of conducting any test event are necessary, the modifications in event will be noted on the Term-end Physical Efficiency Report in sufficient details to account for variations in results."

Sincerely yours,

Bert A. Nash
Director, AST Program

December 20, 1943.

Messrs: Porter
Schaake
Hayes
Austin

I desire to call your attention to the very important item of closing all windows in the drill room of the Military Science Building when your classes are finished. This should apply to the last class in the morning or evening in which you happen to have the floor.

The janitor service there is not comparable to the janitor service here. Therefore, we ask you to accept that responsibility.

Very cordially yours,

FCA:AH

Varsity Basketball Coach,
Director of Physical Education.

December 6, 1943

Members of AST Faculty:

There will be another luncheon in Lindley Hall Mess at 12:00 Wednesday, December 8.

We hope you can come. Please call 130 if you can not be present. Because of government regulations it will be necessary to make a charge of 35¢ for the luncheon.

Sincerely yours,

Bert A. Nash
Director, AST Program

TO:

Col. McMorris
Dean Lawson
Dean Stouffer
Dr. Allen
Prof. Brewster
Prof. Davidson
Prof. Stratton
Prof. Posey
Prof. Ashton
Prof. Stranathan
Prof. Davis
Prof. Sandelius
Prof. Laudon
Prof. Crafton
Prof. Ulmer
Prof. Smith

OK
/

December 1, 1943

Heads of Departments:

I am enclosing blanks which the army requested we fill out for each instructor or assistant in the army program. I believe that the blanks are self-explanatory. In the last column in the number of ASTP sections taught, it would be well to indicate whether the person is the laboratory assistant, assistant quiz section instructor, or instructor.

These should be returned at your earliest convenience for this report is supposed to go to Omaha at the end of the 4-week term.

Sincerely yours,

Bert A. Nash
Director, AST Program

TO:

Mr. Ashton

Dr. Allen

Dr. Brewster

Mr. Crafton

Dr. Davis

Mr. Laudon

Dean Stouffer

Dr. Stranathan

	<i>Academic Background</i>	<i>Teaching Experience</i>	<i>no. of ASTP Siblings</i>					
	<i>Degree</i>	<i>Year</i>	<i>Field</i>					
Vernon G. Hayes	A.B.	Washburn	1937	Phys. Ed.	4	Phys. Ed. Coaching	Riley, Ks.	Three
Howard G. Porter	A.B. M.A.	K.C. Univ U. of Mo.	1926 1939	Phys. Ed.	2 14	Coach - P.E. Phys. Ed.	Waterville Stockton, Mo. K.C., Kansas	Three
Elmer H.W. Schaeke	B.S.	Warrensburg Tehr.	1934	Phys. Ed.	5	Phys. Ed.	Lawrence, Ks.	Four
Jackson J. Austin	B.S. M.S.	Emporia State	1930 1937	Phys. Ed.	4 5	P.E., Coaching Science Administration	Mound Valley Admire, Ks.	Three

First Term Physical Education

			<u>Probable No.</u>
Schedule No. 1	Th	1:30-3:20	66
	TuS	7:30-9:20	
2	MWF	12:30-2:20	66
3	WF	2:30-4:20	66 except 7/6/1943
	S	10:30-12:20	
4	WF	2:30-4:20	66
	Tu	10:30-12:20	
5	TTS	8:30-10:20	66
6	MF	2:30-4:20	66
	W	10:30-12:20	

Second Term Physical Education

Schedule No. 7	ThS	10:30-12:20	100
	M	1:30-3:20	
8	F	8:30-10:20	66
	MW	10:30-12:20	
9	MWF	8:30-9:20	66
10	TTS	12:30-2:20	66
11	TTS	12:30-2:20	75
12	MWF	12:30-2:20	75

October 15, 1943

Faculty Members of AST Program:

The enclosed are the schedules for the classes for the November term in the Army program.

The Term I schedules provide for a possible 500 boys. It is likely that there will not be this many in Term I but the schedules are flexible enough so that as set up they can accommodate as many as 500 boys. The schedules for Term II are set up to provide a maximum of 350 boys. Since we do not know exactly the number of Term I and Term II boys, we can hope that the number for either term will not exceed these maxima for the two terms.

The number at the top by the schedule number on each schedule represents the number of boys who will take that particular schedule. There are 12 basic schedules with some modification to meet the demands of room and laboratory facilities.

We shall have to go to the printer with these the first of the week so if you have any suggestions, will you please let me know at once.

Sincerely yours,

Bert A. Nash
Director AST Program

A. S. T. PROGRAM -- NOVEMBER TERM

Classes Scheduled for Term I

English:		Possible Enrollment	
Schedule I	7:30	MWF	66
II	10:30	MWF	66
III	10:30	MWF	66
IV	1:30	MWF	66
V	8:30	MWF	66
VI	1:30	MWF	66
VII	8:30	TThS	100

History:

Schedule I	9:30	TThS	66
II	9:30	TThS	66
III	9:30	MWF	66
IV	9:30	TThS	66
V	9:30	MWF	66
VI	9:30	MWF	66
VII	9:30	TThS	50
	9:30	MWF	50

Physical Education:

Schedule I ✓	7:30	TS	66
	1:30	Th	
II ✓	12:30	MWF	66
III ✓	2:30	WF	66
	10:30	S	
IV ✓	10:30	T	66
	2:30	WF	
V ✓	8:30	TThS	66
VI ✓	10:30	W	66
	2:30	MF	
VII 0 ✓	10:30	ThS	100
	1:30	M	

Physics:			Possible Enrollment
Schedule I	8:30	MWF	100
III	8:30	TThS	100
IV	11:30	MWF	100
V-B	11:30	TThS	100
VII	7:30	MWF	100

Physics Lab.:

Schedule I	12:30	M	50
I-A	12:30	S	50
II	2:30	M	50
III	10:30	Th	50
IV	10:30	S	50
IV-A	7:30 pm	Th	50
V	7:30 pm	F	50
VI	10:30	M	50
VII	10:30	W	50
VII-A	10:30	T	50

Military Science: (Lecture)

Schedule I	4:30	MWF	66
II	1:30	TTh	66
	4:30	F	
III	4:30	MWF	66
IV	1:30	TTh	66
	4:30	F	
V	10:30	TS	66
	4:30	F	
VI	10:30	TS	66
	4:30	F	
VII	1:30	TTh	100
	4:30	F	

Military Science: (Study Hours)

Schedule I	2:30	MW	66
II	2:30	WF	66
III	8:30	MW	66
IV	2:30	M	66
	10:30	Th	66
V	4:30	MW	66
VI	4:30	MW	66
VII	10:30	MF	100

Geography:

Schedule	Time	Days	Possible Enrollment
I	3:30	TTh	66
II	3:30	TTh	66
III	2:30	TTh	66
IV	3:30	TTh	66
V	2:30	TTh	66
VI	3:30	TTh	66
VII	2:30	TTh	100

Chemistry:

Schedule I	9:30	MWF	66
II	9:30	MWF	66
III	9:30	TThS	66
IV	10:30	MWF	66
V	10:30	MWF	66
VI	9:30	TThS	66
VII	9:30	MWF	50
	9:30	TThS	50

Mathematics :

Schedule I	10:30	Everyday	66
II	7:30	Everyday	66
III	1:30	Everyday	66
IV	8:30	Everyday	66
V	1:30	Everyday	66
VI	8:30	Everyday	66
VII	8:30	Everyday	100

A.S.T. PROGRAM -- NOVEMBER TERM

Classes Scheduled For Term II

Mathematics:

Schedule	Time	Days	Possible Enrollment
VIII	2:30	Everyday	66
IX	10:30	Everyday	66
X	10:30	Everyday	66
XI	7:30	Everyday	75
XII	2:30	Everyday	75

Geography:

Schedule VIII	3:30	TTh	66
IX	3:30	TTh	66
X	3:30	TTh	66
XI	4:30	MW	75
XII	4:30	MW	75

English:

Schedule VIII	4:30	MW	66
IX	7:30	TTh	66
X	7:30	TTh	66
XI	5:30	MW	75
XII	3:30	TTh	75

Physical Education:

Schedule VIII	8:30	F	66
IX	10:30	MW	66
X	7:30	MWF	66
XI	12:30	TThS	66
XII	12:30	TThS	75
XIII	12:30	MWF	75

History:

Schedule	Time	Days	Possible Enrollment
VIII	8:30	MW	66
IX	8:30	TS	66
X	8:30	TS	66
XI	8:30	TS	75
XII	8:30	MW	75

Chemistry: (Lecture)

Schedule VIII	10:30	TS	66
IX	12:30	MF	66
X	3:30	MF	66
XI	12:30	MF	75
XII	10:30	TS	75

Chemistry: (Lab.)

Schedule VIII	8:30	TTh	66
IX	2:30	MW	66
X	12:30	WTF	66
XI	2:30	TTh	75
XII	12:30	TTh	75

Physics: (Lecture)

Schedule VIII	2:30	TThS	100
IX	9:30	TThS	33
X	9:30	TThS	66
XI	10:30	TThS	75
XII	10:30	MWF	75

Physics: (Lab.)

Schedule VIII	10:30	F	50
VIII-A	7:30 pm	M	50
IX	12:30	W	50
X	7:30 pm	T	50
XI	7:30 pm	W	50
XI-A	8:30	Th	50
XII	8:30	T	50

Military Science: (Lecture)				Possible Enrollment
Schedule VIII	3:30	MW		66
	4:30	F		
IX	2:30	F		66
	4:30	TF		
X	4:30	F		66
	2:30	MW		
XI	2:30	MW		75
	4:30	F		
XII	3:30	MW		75
	4:30	F		

Military Science: (Study Hours)

Schedule VIII	3:30	F		66
	4:30	T		
IX	2:30	TTh		66
X	3:30	F		66
	2:30	F		
XI	1:30	F		75
	3:30	F		
XII	3:30	S		75
	3:30	F		