

BUDGET 1941-42

Dept. of Physical Education

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1. F. C. Allen	9 Professor Athletics Athletic Association	2200 900 2300 <u>5400</u>	
2. E. R. Elbel	9 Assoc. Professor Athletic Association	2800 90 <u>2880</u>	
3. Ruth Hoover	9 Asst. Professor	2350	
4. Joie Stapleton	9 Asst. Professor Education	1835 365 <u>2200</u>	
5. Vic Hurt	10 Asst. Professor Athletics Athletic Association	300 1700 4000 <u>6000</u>	
6. Henry Shenk	9 Instructor Education	1850 400 <u>2250</u>	(Bal. of \$150) in this item.
7. Melba Schilling	9 Instructor	1300	
8.	9 Instructor	1750	1800] ^{\$1050 to} <i>Instr.</i>
9. R. W. Raugh	9 Assistant Instr.	<u>500</u>	300
10.	12 Secretary	900	
11. Assistance		1500	
	(Towel room \$800)		
	(Asst. instrs. 700)		
	Total Salaries	<u>17,435</u>	135
	Maintenance	1,600	(Gym mats 10 \$275
	Special Maintenance	685	vaulting horse 200
		3285	parallel bar 210

C. Physical Education

1. F. C. Allen	9	Professor Athletics Athletic Association	2200 900 <u>2300</u> 5400		
2. E. R. Eibel	9	Assoc. Professor Athletic Association	\$2800 <u>80</u> 2880		
3. Ruth Hoover	9	Asst. Professor	2350		
4. Joie Stapleton	9	Asst. Professor Education	1835 <u>365</u> 2200		
5. Vic Hart	10	Asst. Professor Athletics Athletic Association	300 1700 <u>4000</u> 6000		
6. Henry Shenk	9	Instructor Education	2000 <u>400</u> 2400	2250	(150)
7. [unclear]	9	Instructor	2250	* Cress	(1250)
8. Melba Schilling	9	Asst. Instructor	(300)		
9. [unclear]	9	Asst. Instructor	1000	1300	
10. [unclear]	12	Secretary	900		
11. Assistance:			1500		
Towel room		\$800			
Asst. instructs.		700			
			<hr/>		
Total Salaries			17,435		
Maintenance			1,600		
Special Maintenance			685		
				Gym mats (10)	\$275
				Vaulting horse	200
				Parallel bar	210

~~* John Cress - Assistant 500~~
R. W. Raugh - " 500

asst 1800,
300

BUDGET RECOMMENDATIONS FOR 194¹-194²

VII. C. Physical Education

DEPARTMENT OF

NAMES	Months of Service	DATA FOR CURRENT YEAR		RECOMMENDATIONS OF COMMITTEE		CHANCELLOR'S RECOMMENDATIONS	REMARKS
		Position	Salary	Position	Salary		
1. F. C. Allen	9	Prof. Athletics	2000				<p>send committee mats & intramurals stamps \$400 1 more year 1 yr only</p>
		Ath. Assn.	900				
			2100				
			5200				
2. E. R. Elbel	9	Assoc. Prof.	2800				
		Ath. Assn.	80				
			2880				
3. Ruth Hoover	9	Asst. Prof.	2350				
4. Joie Stapleton	9	Asst. Prof. Educ.	1835				
			365				
			2200				
5. E. B. DeGroot	9	Instr. Educ.	2000				
			400				
			2400				
6. Vic Hurt	10	Asst. Prof. Athletics	300				
		Ath. Assn.	1700				
			4000				
			6000				
7. John Cress	8	Asst. Inst. (1/2 time)	550				
8. Jim Report	9	Instr. Ath. Assn.	1550				
			100				
			1650				
9. Cath. Dunkel	2 1/2	Asst. Inst.	388.88				
10. Geraldine Ulm	6 1/2	Asst. Inst.	650				
11.	9	Asst. Inst.	400				
12.	9	Asst. Inst.	600				
13. Assistance (transferred from No. 7)			400				
14. L. Gerstenberger	12	Secy.	900				
15. Towel room assistance			800				
16. Balance from orig. No. 7 & 9			571.12				
TOTAL SALARIES FOR DEPARTMENT			18,295				
MAINTENANCE			2,100				
	Regular						
	Special		450				

Budget

COMPARISON OF MAINTENANCE BUDGETS

	<u>1939-40</u>	<u>1940-41</u>	<u>(1941-42)</u>
Maintenance	\$1,900	2,100	(1,600)
Special Maintenance	450	450	(685)
Balance carried over from previous year	-99.48	-22.24	(550.31)
Fee income	2,012.35	1,447.95	

1941-42

Income to Mar. 1.

B - 15.05
B - 400.00
B - .38

415.43

A - 3.75

419.18

Fees
452.00
162.13
42.75
31.89
.75
2.25
3.75
.70

516.75

1212.97

419.18

1632.15

1600.

550.31

685

4467.46 ✓

~~Nov. 1, 1941 1447.75~~

1940-41

Income

5.75 -
1.05 -
2.13 - B

2.45 ✓
9.00 ✓

30.00 ✓
191.25 - B

24.00 ✓
563.10 ✓
1.75 ✓
75 ✓
1.40 ✓
3.75 ✓
72.20 ✓
685.00 ✓
120.00 ✓

1520.20 ✓

2100.

450.

193.38

457.55

400

5121.13

- 22.24

5098.89

Sal. + wages 457.55

Unappr. Bal. 400.00

Budget Allow. 2100. ✓
450. ✓

Trans. Dep. 2.13

191.25

193.38

Abilene ++ Postal
of

may 1871

Reg. Haynes

10

10

Office Sup.

B + G.

Post.

KUQA

1.60

2.00

1.35

.75

.45

.35

3.45

.50

.90

.60

.60

.25

1.25

1.08

.20

1.45

2.50

2.60

.45

1.65

.04

1.50

2.60

28.12

15.00

43.12

209.64

252.76

24.44

1.60

4.68

15.31

46.03

448.52

494.55

4.16

3.00

5.00

15.00

3.00

3.75

5.25

2.00

1.00

6.00

48.16

20 - set apr

68.16

250.42

318.58

194.40

20 5.00

187.15

589.55

589.55

589.55

589.55

589.55

Use 7 gpt. for
min. 8 pgs

energy costs
etc.

Bal. of last year

April - est.

<u>Laundry</u>	<u>Class & Int. Exp.</u>	<u>Repairs</u>	<u>Subs & Dues</u>
18.06	2.25	1.50	4.00
30.24	28.67	5.00	2.00
21.96	24.50	<u>6.50</u>	7.00
19.61	22.05	494.55	5.00
<u>89.87</u>	4.45	<u>501.05</u> ✓	<u>12.00</u>
210.34	5.00		18
<u>300.21</u> ✓	22.05		<u>30.06</u> ✓
	.90		

	141.32	
	70.46	
	40.57	
	2.40	
1 Typewriter	91.73	
P.A. Sept	50.00	364.62
		800.23
Nothing wine	10.00	\$1164.85 -
Football fees	31.90	
Books, plug.		
+ labor P.A.	11.30	
1 Jan	25.46	
Jan. Nets + Reels	92.61	
	6.50	
Mag	18.80	
Reprints	30.07	
File	29.28	
Bookcase	50.	
Chute	59.00	
2 Goal Hi		
<u>506.65</u> ✓		

Bal. for last year

~~506.65~~
~~426.30~~
~~932.95~~
 506.65
 176.30
682.95 ✓

Jewel Room

Mar. 1 to June 30, 1941,

136.14

235.

208.95

242.75

822.84

Fee Income

July 1 - Jan. 31

452.00
162.13
42.75
31.89
 .75
2.25
3.75
 .70

696.22

Other receipts

15.05
400.00
3.75
 .38

\$419.18

Office Supplies

.55	1.35
.55	.16
1.20	.65
.90	1.30
.55	1.95
.25	1.00
.85	.90
2.60	.90
.45	.95
.55	.36
1.10	.20
2.50	2.90
1.35	1.00
2.45	1.10
1.61	1.00
.40	2.50
6.00	.50
.15	1.20
1.10	3.50
1.58	1.85
6.00	7.20
.55	1.27
2.60	2.00
2.40	.50
1.41	2.45
1.35	2.50
.90	6.00
3.60	2.37
.50	1.50
.85	3.25
.90	1.72
6.00	7.50
7.00	1.15
.65	
2.20	64.68
.50	64.70
.60	129.38
	141.96
	<u>144.34</u> ✓

Postage

3.00	9.00
4.00	2.00
1.00	7.00
6.00	
7.00	76.84
1.50	94.84
.45	.75
6.00	.75
.75	6.00
.75	1.50
3.00	8.00
.75	111.84 ✓
3.00	
9.00	
.75	
15.00	
.75	
11.00	
1.14	
2.00	

Repairs

54.21
.90
2.25
3.43
6.35
9.26
5.25
1.00
4.00
10.00
8.58
3.50
.50
2.00
2.00
9.21
<u>122.44</u> ✓
28.29
<u>150.73</u> ✓

Jan. 31
Feb. 28

Lab. Supplies

.13
.10
17.15
32.83
27.36
2.70
3.40
5.00
12.75
10.00
23.23
10.00
2.25
7.94
9.00
23.70
<u>189.54</u>

Perm. Equip.

1.80
8.95
.75
.40
3.88
8.21
8.21
7.35
2.85
<u>42.40</u>



Telephone & Telegraph

7.15
 .65
 7.24
 .65
 7.25
 .65
 13.58
 .65
 12.89
 .65
 7.35
 .65

159.36
 Laundry

2.36

7.98

31.47

21.31

19.93

17.12 Feb.

3.05

17.12
 10.017 ✓

3.95
 3.95
 7.90

Freight

1.19

1.05

3.52

.55

6.31

Perm. Equip

- 1 Suspended Lumber - 10.00
- 3 mat Covers - 20.16
- 2 Sets In. gloves - 25.50
- 6 Basketballs - 35.10
- 1 Piano Cover - 3.95
- 1 Used piano - 75.00
- 16 Victrola Records - 6.40
- 1 Bookcase - 29.28
- 5 Syn Mats - 126.66
- 1 Used piano - 60.00
- 1 canvas " cover - 3.95
- 1 Climbing rope - 15.00
- 1 metal slide - 36.00
- 12 Tennis rackets - 85.26
- Used pipe for tennis court - 54.00
- Alum. paint for same - 21.75
- 1 Horiz. Bar - 89.60
- 70 yds. Chat for T, etc. - 70.00
- 1 Used mimeo. - 60.00

870.01
 18.00
898.01
 27.61
 42.40
870.01

Pinnick

Feb 9.70
 Jan 7.00
 Jan 4.55
 Jan 5.60
 Dec 1.75
 " .70
 " 3.85
 " 3.50
 " 4.20
 Nov 7.35
 " 3.85
 " 2.80
 " 3.50
 " 4.20
 8.75
 1.05
 4.55
 Oct 7.00
 " 6.30

\$81.20 ✓

Op. asst. for Miss Hooper

Jan 2.10
 Jan 4.20
 Dec 4.55
 .90
 Nov 2.40
 Oct 8.40
 Sept 9.19

\$31.74 ✓

Ed Hall

Jan 9.00
 Dec 11.50

\$20.50 ✓

C. Jessup

Feb 9.00
 Jan 7.00
 Dec 5.00
 Nov 6.00

23.50

\$50.50

22.22

\$72.72 ✓

Bob Cahlmeyer

Feb. 9.95

Jan 13.65

Dec 9.10

Nov 9.28

Oct 16.80

\$ 58.78 ✓

Heath Baker

Barbara Guldner

A. Hulteen

E. Newman

Feb 4.90

Jan 27.83

Dec 16.98

Dec 5.95

" 44.50

Nov 9.10

" 41.00

Oct 13.39

" 51.75

Sept 50.38

July 75.00

June 25.50

4.20

17.15

8.40

\$ 397.08 ✓

Haven Glasemire P. Salt

Nov - 6.50

Oct 8.50

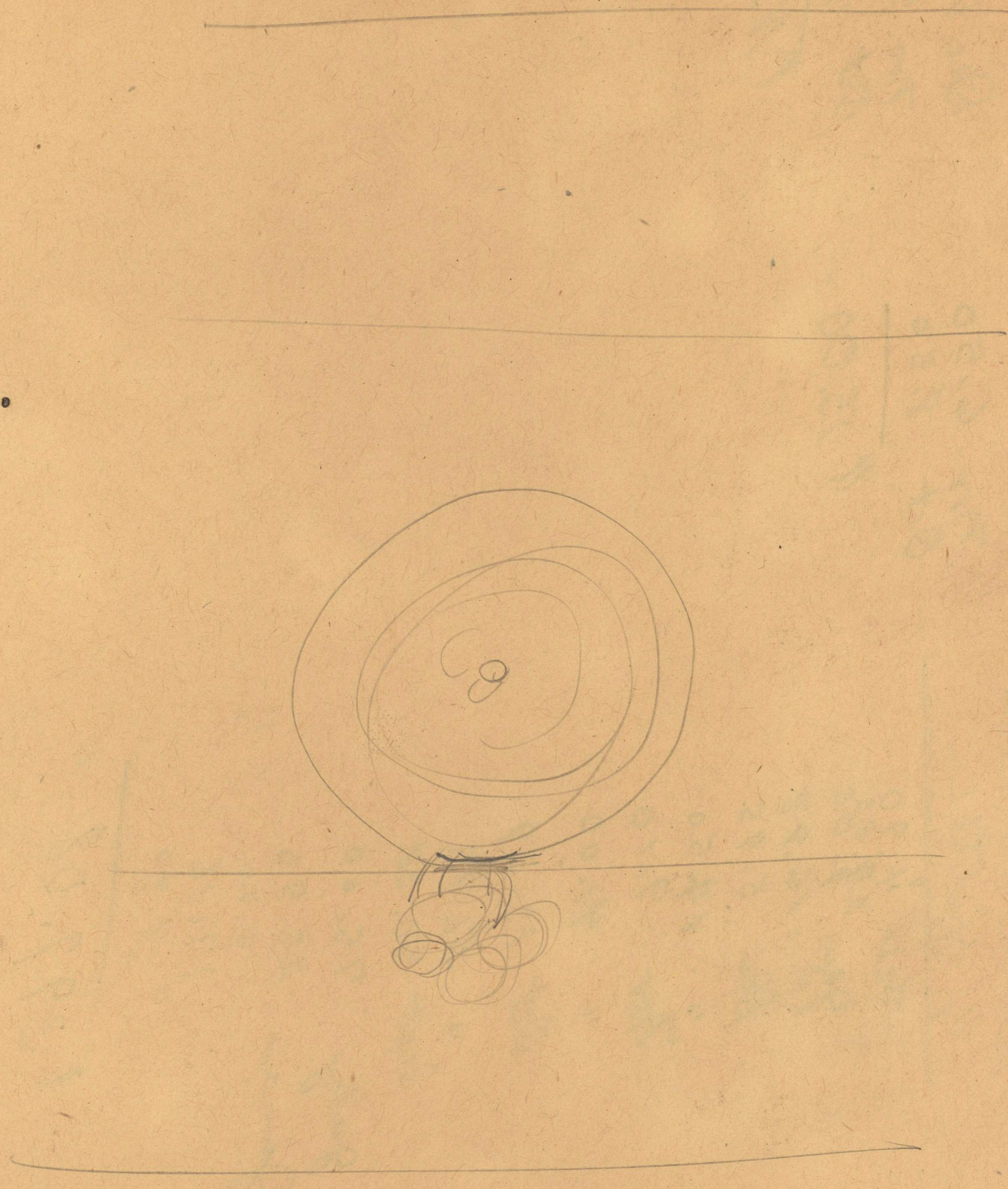
\$ 15.00 ✓

Dec 5.50

Nov. 5.50

Oct 7.50

\$ 18.50 ✓



T. P. Hunter

Jan 2.00
Dec 7.50
Nov 8.50
Oct 5.50

\$ 23.50 ✓

John Pfitsch

Feb 19.00
Jan 24.00
Dec 12.00
Nov 27.50
Oct 12.50

\$ 95.00 ✓

C. Nordstrom

Feb 4.00
Jan 5.00
Dec 4.50
Nov 11.00
Oct 5.00

\$ 29.50 ✓

R. Woodbury

Feb 18.20
Jan 14.00
Dec 17.50
Nov 19.60
Oct 23.80
Sept 4.38

\$ 87.48 ✓

Clerical
Typist

Life Guard

Class

Golf

9.19

13.39

23.80

9.10

19.60

5.95

17.50

1.05

16.98

14.00

4.90

27.83

18.20

181.49 ✓

16.80 ✓

12.08 ✓

9.28 ✓

9.10 ✓

13.65 ✓

9.45 ✓

70.36 ✓

12.08

58.28

5.00

8.50

5.50

12.50

7.50

11.00

6.50

8.50

27.50

6.00

5.50

5.00

4.50

12.00

7.50

11.50

2.00

7.00

5.00

24.00

9.00

9.00

4.00

19.00

220.50 ✓

0

28.00

9.98

37.98 ✓

Recreation Program

157.27

49.19

206.46

Steno.

25.50

75.00

50.38

51.75

41.00

44.50

288.13 ✓

Jewel Room

155.94

387.76

304.81

199.19

163.80

159.60

1371.10 ✓

28.75

1342.35 ✓

800

542.35 ✓

Labor ^{W. Hunt} ^{CM D. D. D.}

29.40

24.15

7.70

23.80

85.05 ✓

July

182.77 ✓

124.19 ✓

215.51 ✓

492.53 ✓

530.34 ✓

357.04 ✓

258.98 ✓

290.96 ✓

2432.32

~~2432.32~~
~~232.25~~
2100.07

Assoc. Dues

2.00
2.00
5.00
~~2.00~~ Feb.

9.00

Unincumbered Bal.
Jan. 31 - \$2051.48

Invoy. payroll

July ——— 182.77 ✓
Aug. ——— 124.19 ✓
Sept. ——— 215.51 ✓
Oct. ——— 492.53 ✓
Nov. ——— 530.34 ✓
Dec. ——— 357.04 ✓
Jan. ——— 258.98 ✓
Feb. ——— 270.96 ✓

HOW TO MAKE OUT THE MAINTENANCE AND IRREGULAR PAYROLL
REPORT FORMS FOR THE ANNUAL BUDGET CONFERENCES

Maintenance Fund Report

Under "Resources" list all departmental maintenance income, whether it is derived from budget allotments, student laboratory fees, commercial receipts, departmental transfer checks, or other sources. Some items for 1941-'42 and for 1942-'43 will be estimates, as in the case of laboratory fees. The column for 1942-'43 should be filled out completely. Please be sure that the estimated resources for 1942-'43 are equal to the proposed expenditures.

Under "Expenditures", show actual expenditures for last year, estimates for the current year, and recommendations for next year, following the classification used in your departmental records. The classification given on the report form is merely suggestive, and you may want to add to the list. Large departments may find it desirable to give a more detailed breakdown. The figures to be inserted on the "Payroll" line will be carried forward from item 3b of the Irregular Payroll Report.

Irregular Payroll Report

Under "Budget Allowance", list only the salary items allotted to your department for use on the irregular payroll. Do not list fee income or maintenance funds used for payroll purposes. For 1941-'42 be sure to give the items you are requesting; they should total not less than the figure you will report on line 3a, near the bottom of the page.

Under "Expenditures", classify for each year all irregular payrolls, regardless of what fund or allowance they are paid from. Include irregular payrolls charged against the salary budget allowances, fee income, maintenance funds, or other income.

Under "How Paid", show (a) how much of each year's expenditure is paid from the budget allowances listed at the top of the sheet, and (b) how much is paid from the departmental maintenance account (which includes income from fees and other sources as well as the regular maintenance allotment). Carry item "b" forward to the line marked "2. Payroll" on the Maintenance Fund Report.

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It is planned that the budget conferences will start early in March. A complete schedule of the conferences will reach you later.

The necessary forms for your departmental reports are attached. Three copies are sent for each fund, one for use as a work sheet and two for presentation at the budget conference. Additional copies of both forms may be secured from the Chancellor's Office or will be sent on request.

If you have any questions about preparation of any phase of the reports, please feel free to call me.

RAYMOND NICHOLS,

Secretary of the Budget Committee

BUDGET 1941-42

Dept. of Physical Education

1; F. C. Allen	9	Professor Athletics Athletic Association	2200 900 2300 <u>5400</u>
2. E. R. Elbel	9	Assoc. Professor Athletic Association	2800 90 <u>2880</u>
3. Ruth Hoover	9	Asst. Professor	2350
4. Joie Stapleton	9	Asst. Professor Education	1835 365 <u>2200</u>
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6. Henry Shenk	9	Instructor Education	1850 400 <u>2250</u>
7. Melba Schilling	9	Instructor	1300
* 8.	9	Instructor	1350
9. R. W. Raugh	9	Assistant	500
10.	12	Secretary	900
11. Assistance			1500
		(Towel room \$800)	
		(Asst. instrs. 700)	

(2400 allowed)
↓
(Bal. of \$150) in this item.

1800
300

Total Salaries	17,435
Maintenance	1,600
Special Maintenance	685

(Gym mats 10 \$275 vaulting horse 200 parallel bar 210)

** Carl Jensen 200.*