MAINTENANCE FUND REPORT

Expenditures for 1940-'41, Estimates for 1941-'42, and Requests for 1942-'43

DEPARTMENT OF Physical Education

RESOURCES :		1940-41	1941-42	Requested 1942-43
Regular budget allowance		2100	1600	~~2100 at~~ 1600
Balance forward from previous year		-22.24	550.31	
Special budget allowance		450.00	685.	~~700~~ 400
Fee income		1520.20	1212.97*	*1000 (est.)
Other receipts	Transfer Deposits	193.38	419.18**	
	Sal. & Wages	457.55		
	Unappro. Bal.	400.00		
TOTALS................................		$ 5098.89	$4467.45	3800.00

*To Mar. 1
** $400. from s. s.

EXPENDITURES :	Expended 1940-41	1941-42 Expended to Date	1941-42 Ext. Rest of Year	1941-42 Total for year	Recommended 1942-43
1. General Maintenance :					
Office supplies	252.76	144.34	50.00	194.34	180
Postage	318.58	111.84	75.00	186.84	180
Printing					
Telephone & telegraph	131.20	59.36	35.00	94.36	100
Repairs, etc.	501.05	150.73	200.00	350.73	350
Freight & express	57.43	6.31	10.00	16.31	25
*Lab. supplies	1164.85	222.17	200.00	422.17	500
**Permanent equipment	682.95	880.01	100.00	980.01	500
Travel expense					
List below any additional items carried on your books, such as -					
Steno. Bureau services					
Vis. Instr. Bur. services	16.65				
Association dues	30.00	9.00	9.00	18.00	18
Laundry	300.21	100.17	65.00	165.17	250
Photographic work	19.65				
Misc.	[illegible]		25.00	25.[illegible]	[illegible]
Preparation of intra-mural field for skating		96.30		96.30	
Installing & taking down lights on Quad for summer recreation		44.09		44.09	
15 gal. paint for hand-ball courts		36.75		36.75	
Repair & care of courts & playgrounds	589.55		326.45	326.45	400.00
Special Maintenance					[illegible]
TOTALS	$4064.88	1861.07	1070.45	2605.97	2503.00
2. Payroll (item 3b on Irregular Payroll Report)	[illegible]157.93	[illegible]	411.34	411.34	345.00
GRAND TOTALS :	4222.81	1861.07	1481.79	3016.41	2848.00

*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.
**Itemize on reverse side.