

Estimated Postage  
(Monthly)  
Men's Intramural Office

50 Intramural Managers must be written about <sup>4</sup> times monthly @	<del>\$1.50</del> 3.00 (1 1/2¢)
Three men in department (Elbel, DeGroot, and Raport) average	
50 letters per month @ \$.03	1.50
Intramural officials correspondence @ \$.03 per letter x 20	.60
<del>Postage expense on High School Intramural questionnaire</del>	<del>2.00</del>
Miscellaneous (extraneous items not covered above)	.40
TOTAL.....	<u>\$ 6.00</u>

This is average for a month. Taken times nine school months the department probably uses \$55.00 in postage each year. This is minimized at every opportunity, but postal regulations being so strict work a hardship.

15  
 6 days  
 90 letters a week  
 3¢ stamp  
 2.70  
 4 weeks  
 10.80 a mo.  
 12 mos.  
 216.00  
 108.00  
 129.60 allens' office a yr.  
 58.00 Intra. (winter + summer session)  
 187.60  
 15.00  
 202.60  
 1.05  
 203.65  
 airmail + special

203.65  
 202.60  
 1.05