MAINTENANCE FUND REPORT

Expenditures for 1940-'41, Estimates for 1941-'42, and Requests for 1942-'43

DEPARTMENT OF **PHYSICAL EDUCATION**

RESOURCES :		1940-41	1941-42	Requested 1942-43
Regular budget allowance		2100.00	1600.00	~~2100~~ 1610
Balance forward from previous year		-22.24	550.31	Bal.
Special budget allowance		450.00	685.00	~~700~~ 400.00
Fee income		1520.20	1212.97*	1000 (est.)
Other receipts	Transfer Deposits	193.38	419.18**	
	Sal. & Wages	457.55		
	Unappro. Bal.	400.00		
TOTALS		$5098.89	$4467.46	3800.00

*To March 1

** $400. from S. S.

EXPENDITURES :	Expended 1940-41	1941-42 Expended to Date	1941-42 Ext. Rest of Year	1941-42 Total for year	Recommended 1942-43
1. General Maintenance :					
Office supplies	252.76	144.34	50.00	194.34	180.00
Postage	318.58	111.84	75.00	186.84	180.00
Printing					
Telephone & telegraph	131.20	59.36	35.00	94.36	100.00
Repairs, etc.	501.05	150.73	200.00	350.73	350.00
Freight & express	57.43	6.31	10.00	16.31	25.00
*Lab. supplies	1164.85	222.17	200.00	422.17	500.00
**Permanent equipment	682.95	880.01	100.00	980.01	500.00
Travel expense					
List below any additional items carried on your books, such as -					
Steno. Bureau services					
Vis. Instr. Bur. services	16.65				
Association dues	30.00	9.00	9.00	18.00	18.00
Laundry	300.21	100.17	65.00	165.17	250.00
Photographic work	19.65				
Labor on intramural field for skating rink		96.30		96.30	
Installing & taking down floodlights for summer recreation		44.09		44.09	
15 gal. Paint for Handball courts		36.75		36.75	
Repair & care of courts & playgrounds	589.55		326.45	326.45	400.00
TOTALS	4064.88	1861.07	1070.45	2605.07	2503.00
2. Payroll (item 3b on Irregular Payroll Report)	157.93		411.34	411.34	345.00
GRAND TOTALS :	4222.81	1861.07	1481.79	3016.41	2845.00

*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.

**Itemize on reverse side.