MAINTENANCE FUND REPORT

Expenditures in 1941-'42, Estimates for 1942-'43, and Requests for 1943-'44

DEPARTMENT OF Phys. Ed.

RESOURCES :		1941-42	1942-43	Requested 1943-44
Regular budget allowance		1600.00	1600.00	1600.00
Balance forward from previous year		550.31	645.38	
Special budget allowance		685.00	400.00	400.00
Fee income		1260.62	9654.27	5000.00 est.
Other receipts	Unappropriated funds		1930.00	
	Transfer deposits	415.43	19.50	
TOTALS		4511.36	14,239.15	7000.00

EXPENDITURES :	Expended 1941-42	1942-43 (Mar.1) Expended to Date	1942-43 Est. Rest of Year	1942-43 Total for Year	Recommended 1943-44
1. General Maintenance :					
Office supplies	182.30	128.39	75.00	203.39	200.00
Postage	154.54	103.90	50.00	153.90	150.00
Printing					
Telephone & telegraph	96.13	55.85	40.00	95.85	100.00
Repairs, etc.					
Freight & express	12.24	7.17	5.00	12.17	15.00
*Lab. supplies	321.84	1094.99	500.00	1594.99	973.00
**Permanent equipment	972.28	1493.10	250.00	1743.10	1000.00
Travel expense					
List below any additional items carried on your books, such as -					
Steno. Bureau services					
Vis. Instr. Bur. services					
Association dues	11.00	7.00	5.00	12.00	12.00
Laundry	179.93	479.96	350.00	829.96	600.00
Photographic work					
Repair of equipment and care of play fields	835.46	656.94	400.00	1056.94	800.00
Lease - Spencer Tract	60.00	100.00		100.00	100.00
Fee refunds		397.71	400.00	797.71	500.00
TOTALS	2825.72	4525.01	2075.00	6600.01	4450.00
2. Payroll (item 3b on Irregular Payroll Report)	588.89			281.69	2550.00
GRAND TOTALS :	3414.61			6881.70	7000.00

*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.

**Itemize on reverse side.