

MAINTENANCE FUND REPORT

Expenditures in 1941-'42, Estimates for 1942-'43, and Requests for 1943-'44

DEPARTMENT OF Phys. Ed.

RESOURCES :	1941-42	1942-43	Requested 1943-44
Regular budget allowance	1600.00	1600.00	1600.00
Balance forward from previous year	550.31	645.38	
Special budget allowance	685.00	400.00	400.00 ? <i>Filter</i>
Fee income	1260.62	9654.27	5000.00 est. ?
Other receipts		1930.00	
Unappropriated funds			
Transfer deposits	415.43	19.50	
TOTALS	4511.36	14,239.15	7000.00

EXPENDITURES :	Expended 1941-42	Expended to Date	Est. Rest of Year	Total for Year	Recommended 1943-44
1. General Maintenance :					
Office supplies	182.30	128.39	75.00	203.39	200.00
Postage	154.54	103.90	50.00	153.90	150.00
Printing					
Telephone & telegraph	96.13	55.85	40.00	95.85	100.00
Repairs, etc.					
Freight & express	12.24	7.17	5.00	12.17	15.00
*Lab. supplies	321.84	1094.99	500.00	1594.99	973.00
**Permanent equipment	972.28	1493.10	250.00	1743.10	1000.00
Travel expense					

List below any additional items carried on your books, such as -

Steno. Bureau services					
Vis. Instr. Bur. services					
Association dues	11.00	7.00	5.00	12.00	12.00
Laundry	179.93	479.96	350.00	829.96	600.00
Photographic work					
Repair of equipment and care of play fields	835.46	656.94	400.00	1056.94	800.00
Lease - Spencer Tract	60.00	100.00		100.00	100.00
Fee refunds		397.71	400.00	797.71	500.00
TOTALS	2825.72	4525.01	2075.00	6600.01	4450.00

2. Payroll (item 3b on Irregular Payroll Report)	588.89			281.69	2550.00
GRAND TOTALS :	3414.61			6881.70	7000.00

*Include items covered by student laboratory fees, such as chemicals, animals, animal food, ice, gas, lab. outlines, etc.
 **Itemize on reverse side.