

DEPARTMENTAL MAINTENANCE REPORT

Expenditures for 1937-38, Estimates for 1938-39, Requests for 1939-40

DEPARTMENT - Physical Education

ITEM	Expended 1937--38	Estimated 1938-39	Requested 1939-40
RESOURCES			
Regular budget allowance	1900.00	1900.00	
Balance from previous year			
Fee income	1889.50	1895.20	
Other receipts		50.94	
TOTAL		3846.14	
EXPENDITURES			
1. General Maintenance			
Office supplies		250	
Postage		250	
Printing			
Travel expense		22	
Telephone-telegraph		50	
Freight-express		30	
Perm. equipt. (incl. lab. apparatus*)		1000	
Laboratory supplies (for student use)		400	
Repairs and maintenance		350	
Laundry		200	
Subscr. & memberships		35	
TOTAL		2587	
2. Payroll (Wages paid from Maint. or Fee income)			
Clerical		1200	
Equipt. maintenance			
Total		1200	
GRAND TOTAL		3787	
SPECIAL MAINTENANCE			
Budget Allowance	450.00	450.00	
Expenditures:			
6 Gym mats	\$179.82		
Fan for basement	107.41		
Motor for old fan	95.57		
Dec. of Sw. Pool	50.00		432.80
Drainage of tennis courts	450.00		
Total			

*Itemize on reverse side