

DEPARTMENTAL MAINTENANCE REPORT
Expenditures for 1937-38, Estimates for 1938-39, Requests for 1939-40

DEPARTMENT

Physical Education

ITEM	Expended 1937-38	Estimated 1938-39	Requested 1939-40
RESOURCES			
Regular budget allowance	1900.00	1900.00	
Balance from previous year	1889.50	1895.20	
Fee income			
Other receipts		50.94	
TOTAL.....		3846.14	

EXPENDITURES:

1. General Maintenance

Office supplies		250	
Postage		250	
Printing		-	
Travel expense		22	
Telephone-telegraph		50	
Freight-express		30	
Perm. equipt. (incl. lab. apparatus*)		1000	
Laboratory supplies (for student use)		400	
Repairs and maintenance		350	
Laundry		200	
memberships & Subscr.		35	
Total.....		2587	

2. Payroll (Wages paid from Maintenance or Fee income)

Clerical		1200	
Equipt. maintenance			
Total.....			
GRAND TOTAL....			

SPECIAL MAINTENANCE

Budget Allowance		450.00	450.00
Expenditures:			
Mats	179.82		
New Fan	107.41		
Motor for old fan	95.57		
Pool decoration	50.00		432.80
Total.....			

* Itemize on reverse side

(Over)