Physical Education Instructors -

I do not think it is a good practice to allow individual students, particularly the A-12 boys, to check out equipment at Hoch Auditorium. Students may check out here at the towel room in the gym, as they have done previously. We are having all new balls numbered - with the odd numbers going to Hoch and the even numbers here in the gym.

One of the gardeners recently found one of our balls down below the Geology Building where it had apparently been thrown or kicked out of the building. These balls are valuable and are rapidly becoming a diminishing product.

Do not allow any young teen-age boys in the gymmasium or auditorium. Use your official position to scatter them. They are not University students. No high school boy is permitted to play in the gym at any time except when Mr. Strait brings the University High boys over. We want to cooperate fully with Officer Schick, as he is having a very difficult time in watching the buildings. Sunday some boys broke the lock off the door at Hoch Auditorium and they also pulled the gymmasium door open. Mr. Schick has been very fine to us, and we can cooperate with him in keeping these two buildings cleared of these younger boys.

Sincemely yours,

Director of Physical Education.

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