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March 27, 1945

Mr. Forrest C. Allen  
Kansas University  
Lawrence, Kansas

Dear Mr. Allen:

On a bulletin issued by the University and just received here, you are listed as an available commencement speaker.

Do you have any open dates for the week of May 14? We should like to have our program the night of May 17, but we could arrange to have it any night from the 14th to the 18th inclusive.

Would you please let me know promptly if you have an open date for that week, and what your remunerative fee is.

Sincerely yours,

*Nelle G. Callahan*  
Nelle G. Callahan  
Principal

*May 14  
only open  
date this  
week.*