Mrs. Keith Hayes, 628 W. 17th St., Hutchinson, Kansas.

Dear Mrs. Hayes:

Our varsity basketball season is just starting and due to the shortness of the season before we play our first game it is necessary that I be present since I have no assistance.

I would be delighted to appear at your meeting on February 8th if it were not for my basketball. Our basketball season ends the first week in March. Would the second Tuesday in April be agreeable. If so, I would endeavor to make satisfactory arrangements. I do not charge a fee but it is necessary for me to have traveling and incidental expenses.

Sincerely yours,

Director of Physical Education, Varsity Basketball Coach.

PCA-AH