

Selective Service
KANSAS STATE HEADQUARTERS
Topeka

130-000-9.13.45-2
13 Sept 1945

ADMINISTRATIVE NOTES NO. 43

It is the opinion of this Headquarters that:

1. When a registration is cancelled by a local board by reason of the subject being in an age category not required to register, the DSS Form 110 carrying the cancellation should show the correct date of birth rather than the date given at time of registration.

2. The entries to be made on DSS Form 110 for a man who volunteered for induction through Selective Service prior to the time that he was required to register and at that time assigned a "V" order number, but who has since been discharged from the service and reported to the local board for registration, should be reported on the first line as Order No. "V" going from "I-C (Ind.)" to "(Canc)" and then on the second line showing his newly assigned order and serial numbers and going from "New Reg." to "O". After such actions have been reported the local board will subsequently report any classification actions taken, such as from "O" to "I-C (Disc.)".

3. No R.O.T.C. student in the continental United States can qualify for deferment in Class IV-B by reason of his status as a R.O.T.C. student.

4. The grounds for postponement under Section 633.2 (b) should be based on emergent and impelling circumstances beyond the registrant's control affecting himself and his immediate family. (T-I Bulletin No. 58).

Selective Service
KANSAS STATE HEADQUARTERS
Topeka

700-000-10.2.45-2
October 2, 1945

Subject: Veterans Information Center Posters

To: Local Board Addressed

1. Posters identifying your Local Board as a Veterans Information Center are being shipped direct to you by the National Headquarters.

2. I understand that this poster is printed in four colors and features the gold discharge emblem with the words "Veterans Information Center" in large red letters. The poster is designed to identify your Local Board as an information center where veterans and the public can obtain information in accordance with the Selective Service Veterans Assistance Program.

3. The Veterans Information Center poster is an identification poster and should be placed in a window or door or similar location facing the street when possible, where it may be seen by the largest number of passers-by.

4. It is recommended that as many of the following steps as possible be carried out to tie in with the Local Board's activities as a Veterans Information Center:

(a) Retype the attached news release (item A) with the correct information inserted and make any other changes desired and submit a typewritten copy to the editor of each local newspaper in the Local Board's territory.

(b) Address letters similar to the attached (item B) to each of the following in the community:

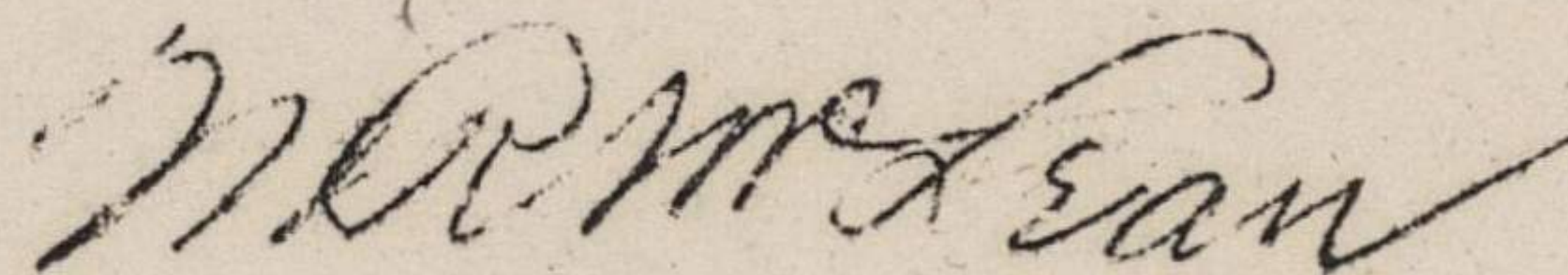
Travelers Aid Society
U. S. O. Manager
Chief of Police and all police stations
Newspaper offices
Community Information Bureau
Chamber of Commerce
Manager of each hotel in the community
Station agent, all railroad, bus, and
interurban stations
Such other agencies as are appropriate

(c) Contact all local radio stations, informing them of the functions of the Local Board as a Veterans Information Center and suggesting spot announcements on the nature of the Local Board's services to veterans. Such announcements would be particularly appropriate adjoining programs about veterans or about veterans assistance.

(d) Contact advertising managers of all local newspapers suggesting that illustrations of the gold discharge emblem be included in advertisements of local advertisers, together with the address of the Local Board as a Veterans Information Center. Pictures and cuts of the discharge emblem have been furnished all local newspapers as a part of the campaign to popularize and give recognition to the discharge emblem.

5. The above suggestions are offered to assist your Local Board in obtaining all possible recognition as a Veterans Information Center. The poster itself is merely an identification sign but it offers an excellent opportunity to give wide distribution to information on the Veterans Information Center location and functions.

6. It is requested that the results of this plan, including newspaper clippings, be submitted to this office.



M. R. McLean
Brigadier General
State Director of Selective Service

*Veterans Personnel Bulletin No. 32

Distr. "BH"

mg

*Reemployment Bulletins will now be known as Veterans Personnel Bulletins. This and subsequent Veterans Personnel Bulletins should be placed with your file of Reemployment Bulletins.

Item A

(Suggested news release)

Designation of Selective Service Local Board No. _____ as an official Veterans Information Center of the United States Government was announced by _____, Chairman of the Board today. The Board is (name of L.B. Chairman) located at _____ (street and number).

The new Veterans Information Center has been officially named by the Retraining and Reemployment Administration which is charged by law with the coordination of U. S. Government agencies serving veterans. The Board's location as a Veterans Information Center is identified by a colorful poster bearing a large reproduction of the gold discharge emblem.

"Our Local Board has inducted a large number of men into the Armed Forces during the last five years," said Chairman _____. "Now we are ready to assist these same men in reestablishing themselves in civilian life if they want and need our assistance."

"Congress has provided many rights, privileges, and benefits for ex-service men and women. These rights and benefits are provided by many different laws and are administered by a number of different Government agencies. It is the purpose of our Veterans Information Center to aid the veteran in getting to the right place and obtaining the right information so that he may take advantage of all benefits to which he is entitled."

Mr. _____ pointed out that persons who left positions to enter the Armed Forces are entitled by law to reinstatement in their old jobs when they return, if they fulfill certain requirements of the law. He explained that it is part of the Local Board's function to assist the veteran in asserting his reemployment rights. The Local Board is also charged by law with rendering aid to veterans seeking new employment.

"Many veterans, of course, will not need assistance," said Mr. _____, "for industry and business in general already have seen to it that their former employees in service are welcomed back to their old jobs - or better ones. But, a large number of veterans are not familiar with their rights to reemployment and what they are entitled to in the way of preference for new jobs. Full information is available at the Local Board and the veteran is urged to come in and talk over his problems."

Chairman _____ said the Board also will advise and assist the veteran with his other problems, including his insurance, G. I. loans, educational opportunities, and the like. "All these services," he said, "are free to the veteran for the asking, and he will find the Board's members, reemployment committeemen, and employees ready to do the utmost to save him time and trouble in getting back in stride as a civilian."

Item B

Dear

Selective Service Local Board No. _____ located at _____, has been officially designated as a "Veterans Information Center" and suitable posters so identifying it have been placed conspicuously on the Board's premises.

It is earnestly requested that you cooperate with us in bringing this fact to the attention of veterans needing assistance and of the general public. Selective Service personnel are responsible for assisting the veteran wishing reinstatement in his old job or in obtaining a new job.

In its role as a Veterans Information Center, the Local Board will gladly give all possible assistance to the veteran in other ways as well, and is in position to save him time and trouble in contacting the proper agencies for assistance in connection with his insurance, G.I. loans, educational opportunities, etc.

The Local Board is anxious that every veteran feel free to call upon it for help. Members and employees of the Board want the veteran to avail himself of its service. You can help him by advising him to look for the sign bearing the gold discharge emblem and the words "Veterans Information Center."

Please keep the Local Board address handy and refer inquirers to this location. Your cooperation in helping us to carry out this program will be sincerely appreciated.

Sincerely yours,

Chairman, Local Board No. _____