

Selective Service
KANSAS STATE HEADQUARTERS
Topeka

700-000-10.2.45-2
October 2, 1945

Subject: Veterans Information Center Posters

To: Local Board Addressed

1. Posters identifying your Local Board as a Veterans Information Center are being shipped direct to you by the National Headquarters.
2. I understand that this poster is printed in four colors and features the gold discharge emblem with the words "Veterans Information Center" in large red letters. The poster is designed to identify your Local Board as an information center where veterans and the public can obtain information in accordance with the Selective Service Veterans Assistance Program.
3. The Veterans Information Center poster is an identification poster and should be placed in a window or door or similar location facing the street when possible, where it may be seen by the largest number of passers-by.
4. It is recommended that as many of the following steps as possible be carried out to tie in with the Local Board's activities as a Veterans Information Center:

(a) Retype the attached news release (item A) with the correct information inserted and make any other changes desired and submit a typewritten copy to the editor of each local newspaper in the Local Board's territory.

(b) Address letters similar to the attached (item B) to each of the following in the community:

Travelers Aid Society
U. S. O. Manager
Chief of Police and all police stations
Newspaper offices
Community Information Bureau
Chamber of Commerce
Manager of each hotel in the community
Station agent, all railroad, bus, and
interurban stations
Such other agencies as are appropriate

(c) Contact all local radio stations, informing them of the functions of the Local Board as a Veterans Information Center and suggesting spot announcements on the nature of the Local Board's services to veterans. Such announcements would be particularly appropriate adjoining programs about veterans or about veterans assistance.