

July 20, 1943.

Dean Paul B. Lawson,
College of Liberal Arts,
University of Kansas.

Dear Dean Lawson:

I am enclosing herewith a schedule for the women's courses in physical conditioning for the five-weeks term. We have had to work this out with Miss Hoover by mail, and of course this program is contingent upon the needs of the A-12 students. We may have to make several adjustments when their program is more definitely known.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH
Enc.

Physical Conditioning for Women (Fall)

<u>Course</u>	<u>Time</u>	<u>Days</u>	<u>Room</u>
Square Dancing	8:30	MTWTF	102 R.
Volleyball	9:30	MTWTF	102 R.
El. Archery	10:30	MTWTF	106 R.
Int. Swimming	11:30	MTWTF	Pool
El. Archery	11:30	MTWTF	106 R.
Int. Equitation	11:30	MTWTF	204 R.
Modern Dance	2:30	MTWTF	104 R.
El. Equitation	2:30	MTWTF	204 R.
El. Social Dance	3:30	MTWTF	102 R.
Hockey	3:30	MTWTF	102 R.
El. Equitation	3:30	MTWTF	204 R.
Recreational Sports	4:30	MTWTF	102 R.

July 20, 1943.

Miss Ruth Hoover,
Department of Physical Education,
University of Illinois,
Urbana, Illinois.

Dear Miss Hoover:

I am enclosing a copy of the schedule we have sent to the College office for the five-weeks term. You will notice that we have removed the 10:30 Badminton class and the 2:30 Elementary Swimming class. There is a very strong possibility that other sections may have to be removed when the Army A-12 students come in. However, at the present time we are not using the pool for the Navy V-12 at 11:30, and are leaving that in your schedule.

At 10:30 we are now using every available floor space, including the women's gym, and for that reason cut out the Badminton class at that hour.

As you doubtless know, our entire schedule for civilian students is contingent upon the demands of the Army and the Navy, and until we know definitely what the Army will want in August, we will just have to do the best we can.

Very sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:HI
Enc.

UNIVERSITY OF ILLINOIS
DEPARTMENT OF PHYSICAL EDUCATION FOR WOMEN
URBANA, ILLINOIS

July 16, 1943.

Dr. F.C.Allen,
University of Kansas,
Lawrence, Kansas.

Dear Dr. Allen,

I am sending this schedule on immediately, before hearing from you again. But, if most of the students are expected for the September enrollment and the physical education classes are to meet five or six days a week, with the three instructors starting work then, I believe this schedule should work.

9:30	MTWTF	Volleyball	-	Stapleton
10:30	MTWTF	El. Badminton	-	Bliss
10:30	MTWTF	Archery	-	Stapleton
11:30	MTWTF	Int. Swimming	-	Hoover
		El. Archery	-	Stapleton
		Int. Equitation	-	Mott
12:30	MTWTF	Modern Dance	-	Bliss
		El. Swimming	-	Hoover
		El. Equitation	--	Mott
3:30	MTWTF	El. Social Dance	-	Bliss
		Hockey	-	Hoover
		El. Equitation	-	Mott
4:30	MTWTF	Rec. Sports	-	Bliss

Square Dancing could be given at 8:30, if the enrollment was large enough to use it.

I do not believe it would be advisable to schedule major theory work for the five weeks. If upon hearing from you again, I do not believe this schedule will work, I will send another immediately.

Sincerely,

Paul J Hoover

Physical Conditioning for Women (Fall)

<u>Course</u>	<u>Time</u>	<u>Days</u>	<u>Room</u>
Square Dancing	8:30	MTWTF	102 R.
Volleyball	9:30	MTWTF	102 R.
El. Archery	10:30	MTWTF	106 R.
Int. Swimming	11:30	MTWTF	Pool
El. Archery	11:30	MTWTF	106 R.
Int. Equitation	11:30	MTWTF	204 R.
Modern Dance	2:30	MTWTF	104 R.
El. Equitation	2:30	MTWTF	204 R.
El. Social Dance	3:30	MTWTF	102 R.
Hockey	3:30	MTWTF	102 R.
El. Equitation	3:30	MTWTF	204 R.
Recreational Sports	4:30	MTWTF	102 R.

July 16, 1943.

Miss Ruth Hoover,
Department of Physical Education,
University of Illinois,
Urbana, Illinois.

Dear Miss Hoover:

I received your night letter this morning, and can only tell you what our plans are for the men in regard to the five-weeks term.

We do not think it advisable to offer any theory courses, since there will be practically no men majors in the department. Of course there are more girls who would be interested in filling those requirements, but the trend of the conversation is that they would rather start in the regular fall semester, which will begin the first of November.

Our big problem is, of course, handling the physical conditioning classes. With the A-12 students coming in on August 9th we will be using every available space - we may even have to take over the women's gym floor. At the present time I am trying to secure four more instructors to help handle the load. The only students we will have who will enroll for the five-weeks term will be a few more civilian students, and we plan now to have those classes meet at the stadium.

I am enclosing a copy of your fall schedule.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH
Enc.

CLASS OF SERVICE

This is a full-rate Telegram or Cablegram unless its deferred character is indicated by a suitable symbol above or preceding the address.

WESTERN UNION

1201

SYMBOLS

DL=Day Letter

NL=Night Letter

LC=Deferred Cable

NLT=Cable Night Letter

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KAZ38 45 NL COLLECT=CHAMPAIGN ILL 15

1943 JUL 16 AM 8 37

DR F C ALLEN=

:PHYSICAL EDUCATION DEPT U OF K

:NOT CLEAR WHAT IS NEEDED FOR FIVE WEEKS COURSE. ARE MOST STUDENTS EXPECTED SEPTEMBER ENROLLMENT. WOULD PE CLASSES MEET FIVE OR SIX DAYS WEEK. DO YOU THINK ADVISABLE TO GIVE MAJOR THEORY WORK IN SHORT COURSE. SEND COPY OF SCHEDULE AS PLANNED FOR FALL=

:RUTH I HOOVER.

TELEPHONED TO Hulteen

TIME 8:50 A

BY JH

PE

July 13, 1943.

Miss Ruth Hoover,
Dept. of Physical Education for Women,
University of Illinois,
Urbana, Illinois.

Dear Miss Hoover:

I am enclosing a communication from the College Office concerning the schedule for the fall five-weeks term, beginning September 23, and ending October 29.

Since they anticipate a good enrollment of women, it may be that you will want to schedule some courses for that term.

You will notice that our schedule is to be sent to the College office by July 20. I would appreciate hearing from you before that date, if possible, so that we will be able to get our complete schedule worked out.

With best wishes, I am

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH

July 16, 1943.

Dean Paul B. Lawson,
College of Liberal Arts and Sciences.

Dear Dean Lawson:

I am enclosing herewith our schedule of physical conditioning classes for the five-weeks term beginning on September 23. We do not feel it advisable to schedule any theory courses in our department, for the men particularly, for this term.

We are having correspondence with Miss Hoover in regard to her courses, and hope to send you the schedule for women students at a very early date.

Sincerely yours,

FCA:AH

Director of Physical Education,
Varsity Basketball Coach.

Physical Conditioning for Men (Fall)

<u>Section</u>	<u>Time</u>	<u>Days</u>	<u>Room</u>
A	7:30	MWF	Stad.
B	8:30	MWF	"
C	9:30	MWF	"
D	10:30	MWF	"
E	11:30	MWF	"
F	1:30	MWF	"
G	2:30	MWF	"
H	3:30	MWF	"
I	4:30	MWF	"

Physical Conditioning for Men (Fall)

<u>Section</u>	<u>Time</u>	<u>Days</u>	<u>Room</u>
A	7:30	MWF	Stad.
B	8:30	MWF	"
C	9:30	MWF	"
D	10:30	MWF	"
E	11:30	MWF	"
F	1:30	MWF	"
G	2:30	MWF	"
H	3:30	MWF	"
I	4:30	MWF	"

7-15-43

Dr. Allen:

(For the 5 week
period)

Considering about 1000
enrollees taking Phys. Educ.
three times per. week,
it seems probable that
it will be necessary
to offer classes thruout
the day. 7:30, 8:30, 9:30,
10:30, 11:30, ~~12:30~~, 1:30, 2:30
3:30, 4:30.

Probably keeping the
4:30 hour open if possible.
Classes would run about
110 men / class.

I am scheduled to meet
at the stadium I believe three
men could handle them.

Tamph

To Chairmen of University Departments:

The Chancellor has appointed the undersigned committee to coordinate and prepare the University schedule for the fall term beginning on September 23, and ending on October 29.

It is highly desirable to have this schedule in print as early as possible, in fact it would seem advantageous to have it in the hands of students before the 8-weeks' summer session closes so they might help to publicize it.

At this stage the prospects for students in the fall seem as follows:

1. A good enrollment of women, though not as many as we had last fall.
2. A good enrollment of freshmen men, and some sophomore men, but practically no civilian men over 18 years of age except those deferred for studies considered essential in war, and 4F's.

The fall semester schedule should, therefore, provide the following:

1. A good offering of courses for freshmen and sophomores. We expect the great majority of next year's freshmen to enter at this time.
2. Enough upperclass courses to permit the majors in your department a reasonable program. We suggest that departmental chairmen study their office records or the transcripts in the deans' offices to determine the most desirable upperclass courses for their majors who might be expected to return.

Roughly, we need to go about three times as fast in a 5-weeks' term as in a regular semester in order to cover a semester's work in a course. Accordingly, the following schedule must be followed for lecture classes:

2-hour classes will meet 6 hours a week, that is for an hour each day, Monday through Saturday.

3-hour classes will meet 10 hours a week, that is for a 2-hour period, Monday through Friday.

5-hour classes will meet 15 hours a week, that is for a $2\frac{1}{2}$ -hour period, Monday through Saturday, or for a 3-hour period, Monday through Friday. It may be desirable to list 5-hour courses for part of the work in the morning and part in the afternoon.

Laboratory classes will need to triple both the usual number of lectures and the usual number of laboratory hours per week.

Please avoid the tendency to put too many 2- and 3-hour classes at 8:30, 9:30, and 10:30, since this restricts the student's choice of courses and makes the classroom situation impossible.

May we have your schedule not later than July 20? And will you please type it in the exact form used in this summer's schedules, a copy of which we are enclosing?

We know it will be very difficult to decide on the courses your department should offer in this fall term, but so far we have guessed very well, and we believe we can guess successfully once more.

Thank you very much for your prompt response,--and good luck to you!

Paul B. Lawson, Chairman
John H. Nelson
Gilbert Ulmer

P.S. With the coming of 700 Army men on August 9, the room situation becomes critical, so it will be necessary to schedule some classes at 7:30 and 12:30, and also to use the late afternoon hours. The committee hopes to be able to schedule your classes in the rooms and at the hours indicated by you, but the situation requires us to reserve the privilege of changing both, if necessary.

Supplement to

The
SUMMER PROGRAMS
1943

University of Kansas



PHYSICAL CONDITIONING

Men

All men enrolled at the University, other than those excused from the requirement by the Physical Conditioning Administrative Committee of the Senate, are required to enroll in 3 hours of physical conditioning each full semester.

Men at this institution who are in any armed service program, either on active or inactive duty, will follow the regulations concerning physical conditioning set forth by their particular program.

University credit for physical education will be given in accordance with the ruling of the various schools of the University.

All men will enroll in one of the sections of the conditioning course. During the first week of the Summer Semester tests will be given to those men who have not passed their swimming test, and those who cannot pass the test will be placed in a beginning swimming class.

Students in the College, the School of Engineering, the School of Education, and the School of Fine Arts will enroll in Physical Conditioning at a table in the hallway near Room 229, Frank Strong Hall. Other students will enroll in the offices of the Deans of their schools. The schedule of the physical conditions classes is given below, and enrollments in the classes

should be made after the regular academic program has been determined.
The minimum enrollment of 40 in each class will be necessary.

<i>Section</i>	<i>Time</i>	<i>Days</i>	<i>Room</i>
Naval Air Cadets	7-8:30	MTWTFS	200 R.
A	7:30	MWF	"
B	7:30	MTWTF	"
C	8:30	MWF	"
D	8:30	MTWTF	"
E	9:30	MWF	"
F	9:30	MTWTF	"
G	10:30	MWF	"
H	10:30	MTWTF	"
I	11:30	MWF	"
J	11:30	MTWTF	"
K	3:30	MWF	"
L	3:30	MTWTF	"
M	4:30	MWF	"
N	4:30	MTWTF	"
Naval Air Cadets	5-6:30	MTWTFS	"

Women

Women students enrolling for the first time at the University of Kansas are required to enroll in two semesters of physical conditioning. The program is optional for all other University women.

Any woman student who has advanced standing credit from another accredited institution for two semesters of physical education will be excused from taking the required two semesters of physical conditioning at this institution.

Women students will enroll in Physical Education at the same places as those listed in the preceding section for men students.

Elem. Swimming	1	2:30-3:20	TT	Pool
Inter. Swimming	1	3:30-4:20	TT	"
Elem. Equitation	1	3:30	MW	204 R.
Elem. Equitation	1	4:30	TT	204 R.
Inter. Equitation	1	3:30	TT	204 R.
Adv. Equitation	1	4:30	MW	204 R.
Recreational Swimming	0	4:30	TT	Pool

ALL-UNIVERSITY CONVOCATION

An all-university Convocation, at which the Chancellor will speak, will be held on Wednesday, May 26, at 10:00 o'clock in Fraser Theater. The schedule of classes for the morning of May 26 will be changed to allow for this Convocation, the schedule being as follows:

7:30 hour to be	7:30- 8:10
8:30 hour to be	8:20- 9:00
9:30 hour to be	9:10- 9:50
Convocation	10:00-10:40
10:30 hour to be	10:50-11:30
11:30 hour to be	11:40-12:20

CHANGES AND ADDITIONS

IN ENROLLMENT SCHEDULES

REGULAR SUMMER SEMESTER (16 Weeks)

(May 22-September 11)

Bacteriology

The class in 150M Pathogenic Bacteriology (8 weeks beginning May 18) will meet on Saturdays from 7:30 to 10:20 as well as on other days announced.

The class in 151 Medical Immunology (8 weeks beginning May 18) will meet on Saturdays from 10:30 to 12:20 as well as on other days announced.

The class in 154 Diagnostic Bacteriology is scheduled 7:30-9:20 MTWTF instead of as previously announced.

The class in 260 Hematology is scheduled 9:30-11:20 MTWTF instead of as previously announced.

Chemistry

The class in 172 Physical Chemistry II will meet on MWF instead of TTS as previously announced.

Economics

Course 1, Introductory Economics, is offered for 5 hours credit instead of for 3 hours.

Course 5, Price and Distribution, is not open to freshmen.

Education

The class in A50 Introduction to School Administration will meet at 7:30 on TT, and the class in P50 Education Psychology will meet at 9:30 MWF.

English

A new section of English Composition 1 will be offered, and is scheduled as follows:

1C English Comp. 3 hrs. 7:30 MWF 311 F

Journalism

The following graduate courses in Journalism will be offered during the regular Summer Semester and the Summer Session:

300 Seminar in History and Prin. of Journalism	2-5 hrs. cr.	Appt.	Beth
305 Seminar in Advertising	2-5 hrs. cr.	Appt.	Beth
310 Thesis	2-5 hrs. cr.	Appt.	Beth
315 Investigation and Conference	1-5 hrs. cr.	Appt.	Beth

German

The class in 1 Elementary German will meet in Room 310 F. instead of in Room 301 F.

Romance Languages

The class in Elementary Spanish 1 will meet at 1:30 MTWTF in 109 F.S. instead of as scheduled.

Sociology

Social Science Survey 15 and Sociology 154 and 164 will be conducted by Professor Eldridge instead of by Professor McCluggage.

Note that Social Science Survey 15 is not, strictly speaking, a departmental course but is classified under the heading of Social Science.

Zoology

Withdrawn: 160, Parasitology (first eight weeks) (beginning May 18). Parasitology 160 now scheduled at 8:30 M and 8:30-10:20 WF will meet instead at 10:30 M and 10:30-12:20 WF.

REGULAR SUMMER SESSION (8 Weeks)

(June 14-August 7)

Journalism

Note that courses 300, 305, 310, and 315 in Journalism will be open to graduate students in the Summer Session if there is demand for the work.

Zoology

The following graduate courses in Zoology will be offered to students during the Summer Session as well as during the regular Summer Semester:

300 Thesis	1-5 hrs. cr.	Appt.	Staff
305 Graduate Seminar	1-5 hrs. cr.	Appt.	Staff
325 Graduate Research	1-5 hrs. cr.	Appt.	Staff

INTERIM FIVE-WEEKS' PROGRAM

(May 22-June 26)

Chemistry

Under Chemistry 3E as scheduled the laboratory period on Saturday morning should be changed to 1:30-4:20 MWF.

Organic Chemistry 161 will be offered as scheduled below:

161 Organic	Lect.						
Chemistry I	3	5	8:00- 9:20	MTWTF	201	BCL	Brewster
			Lab.				
			9:30-12:20	MTWTF	201	BCL	Brewster

Economics

The class in Economics 144, Transportation, will meet in Room 109 M instead of 119 F.S.

Shop Work

Shop work will be offered in the following courses: S.P. I, S.P. II, S.P. III, S.P. IV, S.P. V, S.P. VI, S.P. VII, and S.P. VIII. Inquiry regarding these courses should be made at the office of the Dean of the School of Engineering.

**"REFRESHER" COURSE FOR TEACHERS
OF H. S. MATHEMATICS**

(May 22-June 18)

The first meeting of the "refresher" class will be held at 9:30 a.m. Wednesday, May 26, in Room 2 (basement), University High School.

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