

THE UNIVERSITY OF KANSAS
SCHOOL OF EDUCATION
LAWRENCE

OFFICE OF THE DEAN

December 21, 1938

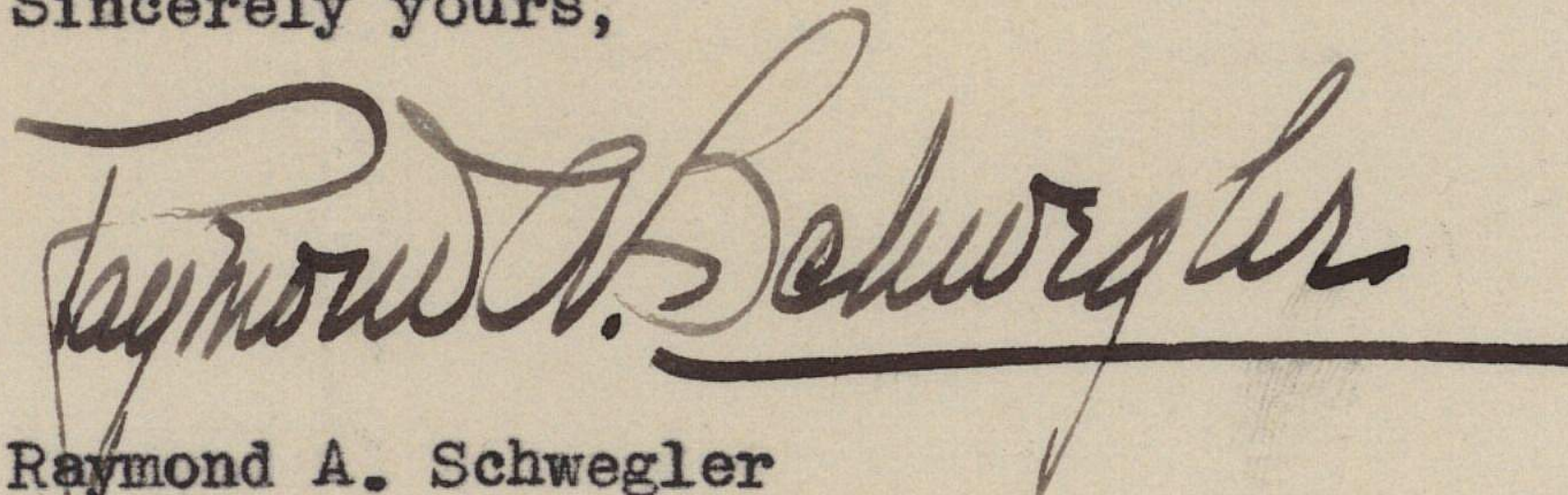
Dr. F. C. Allen, Head
Department of Physical Education
Robinson Gymnasium

My dear Dr. Allen:

Replying to your letter of the fourteenth in the matter of your wish to secure some financial assistance from the University in connection with the men's athletic section of the Physical Education Convention at San Francisco, permit me to say that the usual approach is directly through the Chancellor's office.

When you have sent your letter requesting allotment, I shall be very happy indeed to send a supplementary note supporting your request. I would suggest that you do this within the next week--or perhaps still better, during the first week of January in order to prevent the letter being misplaced during the vacation. Let me know the day on which you send your letter in and we shall hasten to send in a supporting note.

Sincerely yours,

A handwritten signature in dark ink, reading "Raymond A. Schwegler". The signature is written in a cursive style with a horizontal line underneath the name.

Raymond A. Schwegler
Dean

RAS/MR