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November 29, 1943.

Mr. Reginald Strait,
Department of Physical Education.

Dear Reg:

Mrs. Hulteen has spoken to me about the fact that Vernon Johnson does not appear to be always on the job.

You will recall that when he was employed I told him he was directly accountable to you. I want you to be responsible for promptness and efficiency in work. Check up on him several times a day, and let him know definitely that he is responsible for the cleanliness of the pool and the basement.

If this does not work I will have to try some other method of keeping him on the job.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

FCA:AH