

May 3, 1944.

Mr. Norman W. Jeter,  
Attorney-at-Law,  
First National Bank Bldg.,  
Hays, Kansas.

Dear Mr. Jeter:

Dr. Allen has asked me to reply to your letter of May first at once so that you can make your arrangements without further delay.

It will be possible for him to come to Hays on May 15th, but that is the only day that week that he has free. Our department is sponsoring a Recreation Training Institute from May 16 to 20, inclusive, and Dr. Allen of course desires to be here for the opening session on the 16th. He has high school commencement addresses to make on May 17, 18 and 19.

Will you kindly let him know at once if May 15 is satisfactory with you?

Sincerely yours,

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Secretary to Dr. Forrest C. Allen.