

THE UNIVERSITY OF KANSAS

COLLEGE OF LIBERAL ARTS  
AND SCIENCES

LAWRENCE

June 19, 1945

OFFICE OF THE DEAN

To Chairmen of Departments:

Will you please prepare your schedule for the semester beginning September 18 and send it to the office not later than July 15? Kindly be sure that your copy follows exactly the form used in this semester's printed schedule, a copy of which is enclosed.

No one can speak with any certainty about the expected size of the enrollment. It will perhaps be wise to count on an enrollment about the size of last fall's. The room situation requires that many classes be scheduled in the late afternoon, especially at 3:30. This also gives students a better chance to select their courses.

Sincerely yours,

*Paul B. Lawson*

Paul B. Lawson, Dean

FBL:EJT  
Enc.