

UNIVERSITY OF KANSAS

NAVY V-12 UNIT

LAWRENCE, KANSAS

WEEKLY ATTENDANCE REPORTS

A check has been made for the past three weeks in order to determine whether the instructors having V-12 students are making weekly attendance reports. The check indicates that most of the staff members are making the reports each week. As you know, a report card should be sent to the Navy V-12 Office each week by each instructor even though there are no absences to report. If you have not been making these reports your cooperation in this matter in the future will be greatly appreciated.

University V-12 Office,
Room 1A Frank Strong Hall.