

August 27, 1943.

Chief Specialists Hill
Brunner
Craven
Odom

Dear Chiefs:

In our endeavor to give as much information and service to the boys in uniform as possible, we would appreciate it if you would give us your location and hours during the day where you might be found. I realize that you have offices upstairs, but I would like to know the hours you are there so that we can put something on the bulletin board.

Will you kindly give this information to my secretary, Mrs. Hulteen, and we will post it so that these men who desire to find you will be able to do so without difficulty.

Of course our men have headquarters here and they can be found, or Mrs. Hulteen can give information as to their location.

Sincerely yours,

FCA:AH

Director of Physical Education.