

Navy V-12 Unit
University of Kansas
Lawrence, Kansas

NC(308)(F)

Date 22 Nov. 1944

MEMORANDUM

FROM:

Chief Gathings

TO:

All V-12 P.E. instructors

Subject:

Excusing men from classes -

1. Several men turned in for being absent, say they were excused by the instructor previous to class time. This might happen if the muster is not handy & a note made that the man was excused.
2. The only solution for this is not to excuse any man until class time, then the proper entry can be made on the muster.
3. I hate to punish these men if they were excused & I don't want to send them back to you
(over)