

REPORT ON ENROLLMENTS AND COSTS
SUMMER SESSION 1940

In the following tables the student and credit hour enrollment in each course offered during the summer session is shown. Costs are figured on the basis of the actual number of hours of work for which a record is made in the Registrar's Office. By agreement of the National Association of Summer School Directors withdrawals from courses are not included in total costs because the registrars generally make no permanent record of summer or short term withdrawals. This practice is followed only to secure a uniform basis for computing costs reported to the Association.

Following the plan started three years ago the number of hours of incompleted work, failures and withdrawals is not listed in detail for each course. The figures are available for these items and can be furnished if desired. A summary of the totals for each department is shown in tabular form on page 24 of this report. The number of hours of withdrawal shown there for any department may be added to the total of hours in the last column of the corresponding departmental summary to show the full number of hours of registration in the department. There is a considerable amount of incomplete work but this consists mainly of unfinished problems, research or theses. The amount of failure in summer session classes is now relatively small.

To further simplify the report, the division of enrollment into junior college, senior college, and graduate hours is omitted. This division seems to have been of little value to the committee and takes considerable extra work and space. The figures are tabulated and can be furnished if desired. A summary by departments is shown on page 25. This table also shows the summary of credit hours gained and credit hour costs in each department. This information may be of value in the consideration of next year's program.

The costs shown include the salaries of instructors and laboratory assistants but do not include overhead or maintenance items. There is so much diversity of practice in handling overhead charges that our National Association of Summer School Directors has not found it possible to include them in reporting costs for comparison. Throughout the association the cost figure for each department is obtained by dividing the total number of hours of credit into the total sum paid for instructional salaries and laboratory assistance in that department.