

July 20, 1939.

Mr. C. G. Bayles,  
Superintendent,  
Buildings and Grounds.

Dear Mr. Bayles:

As you doubtless know, we are planning an all-school picnic on the playground the evening of Monday, July 24. At the close of the picnic we are presenting three short plays on the stage. We would like to have enough chairs placed out there to accommodate the crowd, and I am wondering if you would be kind enough to have this arranged for us.

Also, if the two water coolers in the gymnasium could be replenished with ice about 4:30 or 5 o'clock Monday I am sure the cold water would be greatly appreciated.

Cordially yours,

Director of Summer Recreation.