

August 2, 1938.

Mr. H. E. Chandler,
Assistant Director,
Summer Session.

Dear Mr. Chandler:

During the softball season this summer we used some equipment that was the property of the Department of Physical Education. In order to replace this equipment which we used I am wondering if you would send through a Purchase Request for these items, to be paid for from the \$300 activity fund. I believe we have a balance in that fund sufficient to take care of these items.

1 dozen softball bats	\$12.00
2 softball masks (#265) @ \$2.50 each	5.00

These prices are quoted by Ober's. If you approve such an order I think we might give Ober's quotation on the Purchase Request form.

Sincerely yours,

Director of Physical Education,
Varsity Basketball Coach.

Ober's -

*Masks: #265 - \$2.50
#263 - \$3.25*

Bats - 75 @ \$1.30 ea.

2117.25
6.75
2110.50