

1. Time for irregular payroll is from 15th to 15th of the month.
2. This sheet must be sent to the Business Office not later than 9:30 on the 16th.
3. Students should come to Business Office to sign on 18th, 19th and 20th.
4. Departments are responsible for notifying students about signing payroll.

15-7368      4-35—5M