- NOTES: (1) Experience has shown that it is essential that the persons who will receive the flag from the main speaker rehearse carefully the handling and displaying of the flag.
 - (2) The pin presentation at the ceremony is only a "token" presentation. Complete distribution of pins should take place through regular plant channels as quickly as possible after the ceremony. This should be announced by the Navy speaker.
 - (3) If printed programs are provided for the ceremony, they should be inexpensive and simple. Names of the invited honored guests should not be included, and the list of company employees <u>must not</u> be published for reasons of plant security.
 - (4) No scrapbook covering the ceremony is requested or desired by the War Department.

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